

SPECIAL BOARD MEETING

JEFFERSON COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

October 8, 2026



All Ages Halloween Costume Exchange



Wilderness Hiking Safety with Colorado Mountain Club at Deer Creek



Learn to Watercolor at Deer Creek



Active Minds: Colorado Ballot 2026



Jefferson County
PUBLIC LIBRARY

APPROVAL OF AGENDA

SPECIAL BOARD MEETING AGENDA - **AMENDED**

Jefferson County Public Library Board of Trustees

ITEM# / ACTION	Thursday, October 8, 2026 – 5:30 pm – HYBRID MEETING • <u>ONLINE MEETING VIA ZOOM</u> • <u>IN-PERSON MEETING AT LAKEWOOD LIBRARY MEETING ROOM</u>
1.	Call to order & attendance (4.5.8) • Congratulations on reappointment of Trustee Nikki Jain-Brown • Welcome and introductions new Trustees John Enochs and Jennifer Canzoneri Attendance A. Verbal roll call – Each Trustee announces their presence by stating their name.
2.	Pledge of Allegiance
3. Agenda Action	Approve Agenda Chair: Call for motion and second
4. CONSENT AGENDA Action	Approval of Consent Agenda Chair: Call for motion and second A. Library Board of Trustees approve Minutes of September 17, 2026 Board Meeting B. Library Board of Trustees approve Naming Agreement between Wendy Lupa, the Jefferson County Library Foundation and the Jefferson County Public Library
5. Foundation Update	Foundation Update
6. Action as Needed	Items Removed From Consent Agenda (4.3.4): The Board may address and/or vote on any items that were removed from the Consent Agenda
7. Board Governance Action as Needed	Board Governance A. Executive Director Recruitment Update
8. Emerging Issues Action as Needed	
9. Suggest Agenda Items Action as Needed	BOARD SCHEDULE – NEXT MEETINGS – Location of meetings of the Library Board of Trustees are being determined in cooperation with guidelines from Jefferson County. Information on meeting location will be posted at least one week prior to the scheduled meeting date. 2026 Board Meeting Schedule • October 15, 2026 – Board Meeting / Executive Session Executive Director Interviews – 2:00 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room • November 12, 2026 – Study Session – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room • November 19, 2026 – Board Meeting – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room • December 10, 2026 – Board Meeting – 5:30 pm Hybrid: Virtual via ZOOM. In-

SPECIAL BOARD MEETING AGENDA - **AMENDED**

Jefferson County Public Library Board of Trustees

	Person Location: Lakewood Library Meeting Room
10. Discussion	Board Questions or Comments Related to Items on the Meeting Agenda
11. Discussion	Evaluate Board Meeting (4.1.9)
12. Information	Announcements/General Information Sharing • Report of the Chair – Correspondence, Other • Other Announcements
13. EXECUTIVE SESSION	EXECUTIVE SESSION: Guest Kurt Behn, County Attorney's Office Call for Motion and Second to adjourn the meeting of the Library Board of Trustees and reconvene in executive session. Topics and citations authorizing an executive session are: (1) Library Services for the Wheat Ridge Community, Seniors' Resource Center Lease. Statutory citations authorizing an executive session: • Pursuant to 24-6-402(4)(e)(I) for discussion of strategy and instructions to negotiators. • Pursuant to 24-6-402(4)(a) Concerning the purchase, acquisition, lease, transfer or sale of Property.
14. ADJOURNMENT	Adjournment

CONSENT AGENDA

ADMINISTRATION
10200 W. 20th Ave.
Lakewood, CO 80215
303.235.5275



jeffcolibrary.org

TO: Library Board of Trustees

FROM: Emelda Walker, Chair and Bernadette Berger, Interim Executive Director

DATE: October 8, 2026

RE: Consent Agenda for the October 8, 2026 Library Board Special Meeting

- A. Library Board of Trustees approve minutes of September 17, 2026 Board Meeting.
- B. Library Board of Trustees approve Naming Agreement between Wendy Lupa, the Jefferson County Library Foundation and the Jefferson County Public Library.

**Minutes of the Regular Meeting of the
JEFFERSON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
September 17, 2026**

CALL TO ORDER – REGULAR MEETING

The regular meeting of the Jefferson County Public Library Board of Trustees was held online via ZOOM and in-person in the Lakewood Library meeting room on September 17, 2026. Library Board of Trustees Chair, Emelda Walker, called the meeting to order at 5:30 p.m.

Other Trustees present: Renny Fagan (Vice-Chair), Charles Jones (Secretary), Pam Anderson and Jill Fellman.

Absent: Nikki Jain Brown.

Note: Trustee Pam Anderson joined the meeting at 6:00 p.m. as noted below.

Staff present: Bernadette Berger, Interim Executive Director, Brad Green, Acting Chief Information Officer; Cynthia Kiyotake, Chief Libraries and Inclusion Officer; Kirsten Ruiz, Chief Strategy and Operating Officer; Lisa Smith, Chief People and Culture Officer; Julianne Rist, Library Planning and Policy Senior Advisor; Megan Schulze, Director of Facilities and Construction; Padma Polepeddi, Assistant Director of Libraries & Inclusion for Community Outreach; Lizzie Gall, Assistant Director of Libraries & Inclusion for Resources and Programs; Nick Taylor, Assistant Director of Libraries & Inclusion for Customer Experience; Amy Bentz, Assistant Director of Library Design Projects & Planning; Cheryl Murphy, Assistant Director of TDI for Innovative Technology Services; Amber Fisher, Executive Assistant; Katie O’Loughlin, Administrative Coordinator Supervisor; and Ryan Turch, Technology and Innovation Operations Supervisor.

There were additional Library staff members attending the meeting.

APPROVAL OF AGENDA

MOTION: Jill Fellman moved that the Library Board of Trustees approve the agenda as presented. Seconded by Charles Jones, the motion passed by unanimous vote of all Trustees present.

PUBLIC COMMENT

The Chair advised the Board that no online form public comments were received. There were no public comments and the Chair closed the public comment portion of the meeting at 5:35 p.m.

APPROVAL OF CONSENT AGENDA

The Chair asked the Trustees if any of the items should be removed from the consent agenda. There were no requests for items to be removed.

Items on the Consent Agenda

- A. Library Board of Trustees approve minutes of August 13, 2026 Special Board Meeting
- B. Library Board of Trustees approve minutes of August 20, 2026 Board Meeting

MOTION: Renny Fagan moved that the Library Board of Trustees approve the items on the consent agenda as presented. Seconded by Jill Fellman the motion passed by unanimous vote of all Trustees present.

FOUNDATION UPDATE

Jo Schantz Hall, Foundation Executive Director, provided an update on the activities of the Foundation. The Foundation did receive the Comprecare Foundation grant, \$13,000 for Power On Digital Literacy and Arvada Library naming agreements, \$2,000 from the Lenore family and \$2,000 from the Lupa family. Saturday is the Barnes and Noble Bookfair, Dine and Donate at 240 Union Creative Grill was yesterday, and the Mountain Stories Literary Festival is September 25 and 26 at the Center for the Arts in Evergreen.

EXECUTIVE DIRECTOR

A. Interim Executive Director Report

The Interim Executive Director introduced Brad Green, Acting Chief Information Officer, to the Board. The Board welcomed Brad.

B. Showcase the CALCON awards

Cynthia Kiyotake, Chief Libraries and Inclusion Officer, Arra Katona, Teen Services Coordinator Kids and Families, Teen Services and DEI Teams, Jared Johnson, the Libraries and Inclusion Manager for Evergreen and Conifer Libraries and Bailey Wallace, the Manager of Standley Lake Library and Adult Core Services, presented information on JCPL's CALCON awards.

- Former JCPL Trustee Kim Johnson was honored with the Outstanding Library Trustee Award
- Retired Executive Director Donna Walker received the Distinction in Library Services Award
- The Equity, Diversity and Inclusion Award was presented to JCPL's Kids and Families, Teen Services and DEI teams for 2025 Summer Camps
- Conifer Library received the Innovated Spaces Award
- The Jean Maio Award for Excellence in Adult Literacy was presented to JCPL's Adult Services team for their Artificial Intelligence (AI) Technology Classes

The Board expressed appreciation to the JCPL team for their exceptional work to receive five prestigious awards at the CALCON conference.

C. 2026 Annual Plan Update

The Interim Executive Director presented highlights of the 2026 Annual Plan in her monthly

report. The managers of Deer Creek and Coal Creek are continuing their community engagement work. September is Library Card Sign-Up month. Cynthia Kiyotake and the Interim Executive Director attended a tour of the Daylight Collective at the former Emory Elementary School which is being renovated to a community hub.

In response to a question, the Board was advised that feedback and comments from the Coal Creek community outreach activities are positive with the community excited for the new library to open.

Note: Trustee Pam Anderson joined the meeting at 6:00 p.m.

SERVICE ACKNOWLEDGEMENT

A. Proclamation Honoring Trustee Pam Anderson

The Board of County Commissioners appointed Pam Anderson to the Jefferson County Public Library (JCPL) Board of Trustees in 2017. Throughout her nine-year tenure on the Board, Anderson provided thoughtful leadership and unwavering support for numerous impactful initiatives, helping transform visionary ideas into meaningful accomplishments that advanced the Library's mission and strengthened services for the community.

These include:

- Expanded convenient access to library services through the addition of holds lockers, return bins, curbside pickup and JCPL's new bookmobile.
- Removed barriers to access by eliminating overdue fines, waiving replacement fees for children's materials, introducing automatic renewals and offering free printing at all libraries.
- Strengthened and expanded JCPL's digital library experience, increasing both the breadth of resources available and the ease of access for users.
- Introduced new service innovations, including curbside pickup, after-hours phone support and the MyJCPL mobile app.
- Oversaw the development of the Edgewater Library in partnership with the City of Edgewater and the creation of a stand-alone library serving the Conifer community.
- Championed the creation of the nation's first free-standing, self-service Express Library in West Arvada.
- Consistently and enthusiastically supported accelerating JCPL's capital building program, serving as a key advocate for advancing our facilities and future growth.
- Advanced major capital improvement projects, including renovations at the Columbine, Belmar and Evergreen Libraries and the ongoing transformation of the Arvada Library.
- Positioned JCPL for future growth through the acquisition of sites for the forthcoming Coal Creek Library and Deer Creek Library.
- Expanded sustainability initiatives with the installation of electric vehicle charging stations at five library locations.
- Supported the growth of innovative technology programs and creative learning spaces, including the Belmar Create Space and Digital Media Studio.

- Helped guide JCPL through the unprecedented challenges of the COVID-19 pandemic and its successful recovery.
- Supported the launch of the PowerOn Jeffco Digital Literacy program, increasing access to technology skills and resources for the community.
- Helped guide the successful approval of JCPL's inaugural Collective Bargaining Agreement.
- Demonstrated strong fiscal stewardship, helping ensure the responsible management of public resources while supporting strategic organizational priorities.

Trustee Anderson took on the additional responsibilities of Secretary and Vice Chair and served on the Bylaws Committee and Nominating Committee.

On behalf of the Board of Trustees, I would like to acknowledge the progress of the Library during Trustee Anderson's tenure and thank her for her volunteer service to the Library and community. We appreciate her persistent pursuit to create place, support equity of access and empower our people.

Under Trustee Anderson's leadership, JCPL truly has enriched lives and our community by providing equitable and free access to information, experiences and opportunities. Our libraries are essential places in our community for connection, learning, discovery and creation where everyone belongs and feels welcome. Her dedicated service will truly leave a lasting legacy.

Trustee Anderson expressed appreciation to the Board and JCPL for the opportunity to serve on the Board. The Trustees and Interim Executive Director expressed appreciation for Trustee Anderson's years of dedicated service.

Strategy & Operations

Finance and Budget

A. Financial Report (August 2026)

Kirsten Ruiz, Chief Strategy and Operating Officer, addressed the Board and provided an overview of the July 2026 monthly financials. Property tax revenue is on track with total revenue at \$64.9 million. Operating expenditures are at \$31.2 million within the expected budget for the year. Capital projects Deer Creek and Coal Creek are still advancing, and some spending will be shifted into 2027. Grants and donations are racking close to budgeting with the Foundation providing \$89,000 and the Library providing \$61,000 in-kind support. The ratio is higher than expected. Workday reports are similar to last month with no major or significant changes. As noted in the memo, there is a clarification to the Arvada Redesign contract.

B. CoCal Landscape Snow Removal Renewal Contract

Kirsten Ruiz presented information on the snow removal contracts. The CoCal Landscape contract covers the majority of JCPL locations and allows additional locations to be added. The

Library Service Center (LSC) is priced out in the response from vendors. Bear Creek Landscape serves the Evergreen Library. This year we are recommending the Board authorize the second year renewal option to renew the option year for both contracts and exercising the remaining option years through 2029. This will reduce the number of times these contracts are brought back to the Board. The contracts still include actual expenditures based on snow fall and Board approved budget.

Option years – majority of locations allows additional JCPL locations to be added, LSC is priced out in response from vendors – Bear Creek serves EV library – this year renewing upcoming option year and exercise remaining option years 2029 – to reduced admin bring back every year to BOT – for CoCal 2nd renewal and for Bear Creek 2nd year and not to exceed 50k – still have actual expenditures based on snow fall and board approved budget.

MOTION: Charles Jones moved that the Library Board of Trustees authorize the Interim Executive Director to execute the CoCal Landscape Services, Inc. second optional one-year renewal term, exercise the remaining optional renewal terms through October 16, 2029 and establish a total remaining contract authority not to exceed \$660,000 for all optional renewal terms through October 16, 2029 as outlined in the informational memo dated September 17, 2026. Seconded by Renny Fagan, the motion passed by unanimous vote of all Trustees present.

C. Bear Creek Snow Removal Renewal Contract

MOTION: Jill Fellman moved that the Library Board of Trustees authorize the Interim Executive Director to execute the second optional one-year renewal term with Bear Creek Landscape Co, exercise the remaining optional renewal terms through October 16, 2029 and establish a total remaining contract authority not to exceed \$150,000 for all optional renewal terms through October 16, 2029 as outlined in the informational memo dated September 17, 2026. Seconded by Pam Anderson, the motion passed by unanimous vote of all Trustees present.

Strategy & Operations and Libraries & Inclusion

A. Express Library West Arvada (ELWA) Lease Information. This item will be placed on the Consent Agenda for the November 19, Board meeting unless otherwise instructed by the Board.

Cynthia Kiyotake, Chief Libraries and Inclusion Officer, and Kirsten Ruiz, Chief Strategy and Operating Officer, addressed the Board and presented information on the Express Library West Arvada Lease. The Express Library West Arvada extends access to library services in Northwest Jefferson County through a convenient self-service model. Patrons can browse

collections, access technology, print materials, participate in programs, and borrow items without the operating costs associated with a traditional staffed location.

Since opening in April 2022, the Express Library West Arvada has exceeded its original performance goals and has continued to grow patron visits and circulation year over year. Continuing this service through a lease renewal will allow JCPL to maintain access for the Northwest Jefferson County community while the Coal Creek Library project progresses toward completion.

The Library is recommending that the Board authorize the first amendment to the lease agreement with Storyline Holdings, LLC, extending the lease term for the Express Library West Arvada located at 14455 W. 64th Ave Arvada, CO for five years through May 31, 2032. JCPL will ask the Board to authorize the Executive Director to renew the lease at the November 19, 2026 regular meeting. Approval at the November 19, 2026 meeting will allow JCPL to exercise its renewal option within the timeframe required by the existing lease and ensure uninterrupted service at the location.

People and Culture

A. Staffing Analysis Update

Lisa Smith, Chief People and Culture Officer, presented an update on the Staffing Assessment project. In July 2026, JCPL engaged Government Performance Solutions (GPS), to conduct an organizational staffing assessment to ensure JCPL has the right number of people in the right roles to meet current and future needs. GPS has conducted two previous staffing assessments for JCPL. In the next four months, GPS will gather information and perspectives from stakeholders across the organization. We will also look at our budget, projections, and budgetary boundaries. Additional updates will be provided as the assessment progresses. The full results of the organizational staffing assessment will be presented to the Board of Trustees in early 2027 for discussion and consideration.

In response to questions, the Board was advised that:

- This staffing assessment is separate from the County's market analysis. The staffing assessment deals with people, and how many people are needed to perform our services, while the market analysis is about salaries.
- The Library will use the current pay grades when determining the budget.
- There are several opportunities for staff to provide input to GPS.
- Information from the staffing assessment will be used during the development of the 2028 budget.

ITEMS REMOVED FROM THE CONSENT AGENDA

No items were removed from the consent agenda.

EMERGING ISSUES

No issues.

ENDS

There were no items.

Board Governance

A. Executive Director Recruitment/Search Committee Update

The Chair recognized the service of the Search Committee members, Rob DeHerrera, Julianne Rist, Jill Fellman and Renny Fagan. The search committee has disbanded, and the Board will move forward on schedule. In-person semifinal activities and interviews will take place on October 14 and 15. More information will be provided as soon as finalized.

B. Board Priorities During Interim

The Chair presented the draft Board Priorities and Expectations of Interim Executive Director document for Board feedback, comments and suggestions. After some discussion, the Chair noted that she will consider the options to bring this back to the Board for further conversation. The Chair noted that the Board will not conduct a performance evaluation of the Interim Executive Director.

BOARD SCHEDULE – NEXT MEETINGS

2026 Board Meeting Schedule

- October 8, 2026 – Study Session – 5:30 p.m. Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room
- October 15, 2026 – Board Meeting / Executive Session Executive Director Interviews – 2:00-6:00 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room
- November 12, 2026 – Study Session – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room
- November 19, 2026 – Board Meeting – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room
- December 10, 2026 – Board Meeting – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room

ANNOUNCEMENTS/GENERAL INFORMATION SHARING

The Chair noted that there were no correspondence or announcements.

EXECUTIVE SESSION:

At 7:02 p.m., the Chair called for a motion to adjourn the regular meeting and reconvene in Executive Session.

MOTION: Jill Fellman moved to adjourn the regular meeting of the Library Board of Trustees and reconvene in executive session Topics and citations authorizing an executive session are:

- (1) Library Services for the Wheat Ridge Community, Seniors' Resource Center Lease

- Pursuant to 24-6-402(4)(e)(I) for discussion of strategy and instructions to negotiators.
 - Pursuant to 24-6-402(4)(a) Concerning the purchase, acquisition, lease, transfer or sale of Property
- (2) Executive Director Recruitment. Statutory citation authorizing an executive session:
- Pursuant to 24-6-402(4)(e)(I) for discussion of strategy and instructions to negotiators.

Seconded by Charles Jones, the motion passed by unanimous vote of all Trustees present.

The Chair announced a 10 minute break to allow the Board and staff some time to have refreshments and wish Trustee Anderson the best and congratulation CAL Award Recipients, clear the room, leave the existing ZOOM meeting and then join the Executive Session.

The Chair called the Executive Session to order at 7:13 p.m. with the following Trustees present: Renny Fagan, Charles Jones and Jill Fellman. Also present were Bernadette Berger, Interim Executive Director; Kurt Behn, County Attorney's Office; Brad Green Acting Chief Information Officer; Cynthia Kiyotake, Chief Libraries and Inclusion Officer; Kirsten Ruiz, Chief Strategy and Operating Officer; Lisa Smith, Chief People and Culture Officer; Elise Pennington, Director of Communications and Engagement; and Amber Fisher, Executive Assistant.

The Chair adjourned the executive session at 8:05 p.m.

It is noted that the session was recorded and that the recording will be retained for the required 90 days.

EXECUTIVE SESSION SUMMARY

It is noted that the Library Board of Trustees met in Executive Session regarding Library Services for the Wheat Ridge Community, Seniors' Resource Center Lease and the Executive Director Recruitment. The Trustees held those discussions, and this summary is provided as required by Colorado Statute.

Charles Jones, Secretary

**JEFFERSON COUNTY PUBLIC LIBRARY
DONATION AND NAME RECOGNITION AGREEMENT**

This Donation and Name Recognition Agreement ("Agreement"), dated for reference purposes only Sept. 9, 2026, is between Wendy Lupa, 639 Woodcreek Court, Saline, MI 48176 (the "Donor"), the **Jefferson County Library Foundation, Inc.**, a Colorado non-profit corporation (the "Library Foundation"), and the **Jefferson County Public Library** (the "Library"). The Donor, Library Foundation, and Library are collectively referred to herein as the "parties", and hereby agree as follows:

RECITALS

- A. The Donor desires to make a donation in the amount of \$ 2,000 (the "Donation") in support of two self-service kiosks at Arvada Library (the "Project"); and
- B. The Library Foundation and the Library are proud to recognize the Donation by providing name recognition rights to the Donor at the Project, as more fully set forth herein.

AGREEMENT

NOW, THEREFORE, the parties hereto agree as follows:

- 1. The Donor pledges to make a Donation to the Library Foundation of \$ 2,000, payable in one lump sum on or before September 30, 2026, to aid funding of the Project.
- 2. Donation payments are to be payable to the Jefferson County Library Foundation, Inc., and mailed or hand delivered to the following address:

Jefferson County Library Foundation, Inc.
10790 W 50th Ave., Suite 200
Wheat Ridge CO 80033.
- 3. The Donor, Library Foundation, and Library agree that the Donation will be used for the Project, and as an expression of appreciation the name Gift of Lupa Family ("Donor Name") shall be displayed at the Project site.
- 4. The Donation may be invested, commingled, or merged with and become part of the general endowment funds and investment assets of the Library Foundation. Guidelines established by the Library Foundation Board of Trustees from time to time determine the investment, allocation of return on investment, and distribution of endowment funds and the allocation of income, loss, fees and expenses associated with endowment funds and securing and administering endowment funds. The Donation and all accounting of the Donation will be subject to these guidelines.

5. This Agreement is governed by Jefferson County Library's Guidelines for Naming and Name Recognition, which are incorporated herein. By entering into this Agreement, the Donor agrees to all of the terms and conditions contained therein, including the following:
 - a. Signage. The sign recognizing the donation will be placed in an appropriate location, and its design shall be consistent with the Library's image and building design requirements. The wording of the sign shall be mutually agreed upon by the Donor and the Executive Director of the Library.
 - b. Duration. These name recognition rights will last through Sept. 9, 2031. Donor shall have a right of renewal at the end of the naming period to extend the naming rights for an additional donation and an additional period to be mutually determined by the parties.
 - c. Approvals.
 - (i) All naming acknowledgements will be approved by the Library Board of Trustees.
 - (ii) A re-approval process with input by the Donor shall be necessary in the following situations:
 - (a) Major renovation of the space;
 - (b) Sale, destruction, removal or abandonment of the facility; or
 - (c) A change in the name, business focus or viability of the Donor entity.
 - d. Standards of Conduct. Should the Donor violate acceptable standards of integrity and civic leadership, the Library, in its sole discretion, may elect to remove the Donor's name from the Library.
6. No items recognizing the Donation will be ordered until the full amount of the Donation has been received by the Library Foundation.
7. The Donation shall be nonrefundable unless the Library Board of Trustees does not approve the acknowledgement or the Library or Library Foundation are unable to fulfill their obligations due to some unforeseen circumstances.
8. If, in the opinion of the Library Board of Trustees or the Executive Director of the Library, all or part of the Donation cannot, in the future, be applied usefully to the purposes provided in this Agreement, it may be used for any related purpose which, in the opinion of the Executive Director of the Library will most nearly accomplish the wishes of the Donor as expressed herein.
9. No donations will be refunded for any reason unless the Library or Library Foundation is unable to fulfill its obligations due to unforeseen circumstances.

10. Miscellaneous Provisions.

- a. Tax Consequences. Donor, and not the Library Foundation nor the Library, is solely responsible for determining the tax consequences to Donor of the within transaction including, without limitation, any monetary value assigned to the naming right.
- b. Venue and Governing Law. Venue for any and all legal actions regarding this Agreement shall lie in the District Court in and for the County of Jefferson, State of Colorado, and this transaction shall be governed by the laws of the State of Colorado.
- c. Invalid Provisions. If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws, such provisions shall be fully severable; this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of this Agreement; and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance from this Agreement. Furthermore, in lieu of such illegal, invalid or unenforceable provision, there shall be added automatically as a part of this Agreement a legal, valid, and enforceable provision as similar in terms to such illegal, invalid or unenforceable provision as may be possible.
- d. Amendments to Agreement. This written Agreement constitutes the entire Agreement of the parties. No representations, promises, terms, conditions or obligations regarding the subject matter of this Agreement, other than those expressly set forth herein, shall be of any force and effect. No modification, change or alteration of this Agreement shall be of any force or effect, unless in writing, signed by both parties.
- e. Further Acts. The parties agree to perform or cause to be performed such further acts as may be reasonably necessary to consummate the transaction contemplated hereby.
- f. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, and all of which counterparts together shall constitute but one and the same instrument.
- g. No Presumption Regarding Drafter. The parties acknowledge that they have each been advised by counsel in the drafting of this Agreement, and accordingly hereby agree neither party shall be deemed to be the drafter of this Agreement, and therefore no presumption for or against the drafter shall be applicable in interpreting or enforcing this Agreement.

[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of
_____, 20____.

Donor:

By: Wendy Lupa
WENDY LUPA
(Print Donor's Name)
Date: SEPTEMBER 15, 2026

APPROVED AS TO FORM:

K. D. R. C.

Assistant County Attorney

Jefferson County Library Foundation

Jo Schantz Hall
By: Jo Schantz Hall, Executive Director
Date: 9/15/26

Jefferson County Public Library

Bernadette Berger
By: Bernadette Berger, Interim
Executive Director
Date:

Foundation Update



■ **OCTOBER 2026**

JCLF Executive Director Report

By Jo Schantz Hall, MNM, CFRE, GPC

FALL WHALE OF A USED BOOK SALE!

Ahoy book lovers! JCLF's fall Whale of a Used Book Sale is scheduled to begin on Thursday, October 22, through Sunday, October 25, at the Jeffco Fairgrounds in Golden.

Book sale dates and times are:

- Thursday, Oct. 22, 6 to 8 p.m. – FRIENDS ONLY Preview Night
- Friday, Oct. 23, 9 a.m. to 5 p.m. – Early Birds! Come in one hour early (8 – 9 a.m.) for \$10 per adult (includes all-day shopping at the sale)!
- Saturday, Oct. 24, 9 a.m. to 5 p.m. – Half-Price Day for Educators, Friends and Jeffco Employees (with ID)
- Sunday, Oct. 25, 11 a.m. to 3 p.m. – Bag Day! A grocery-sized bag of books is just \$12.



New this year, South Jeffco Rotary Club will also host a hot dog lunch on Saturday, the 24th, from 11:30 a.m. to 1:30 p.m. Cost is \$5 for a hot dog, chips and a drink; add a 2nd hot dog for a dollar more! This meal is available to all our shoppers and volunteers.

GRANTS AND SPONSORSHIPS UPDATE!

RECENT REQUESTS SUBMITTED

- Canvas Credit Union Foundation -- \$5,000 general operations
- Climb Credit Union -- \$1,000 Friends Community Partner
- International Paper Foundation -- \$10,000 for 1000 Books Before Kindergarten
- Lillis Foundation -- \$2,000 for Babies First Books
- McInnes Charitable Trust -- \$25,000 general operations
- Wings Credit Union -- \$5,000 Friends Community Partner
- City of Golden -- \$2,000 Friends Community Partner
- McNaught Charitable Trust -- \$5,000 general operations

REQUESTS DENIED

- Colorado Garden Foundation -- \$14,088 for Deer Creek Library landscaping
- Union Pacific Foundation -- \$10,000 for 1000 Books Before Kindergarten

REQUESTS APPROVED

- Evergreen National Bank -- \$250 for Mountain Stories sponsorship
- Dale & Linda Lovin -- \$500 for Mountain Stories sponsorship

www.jeffclf.org



JCLF Executive Director Report

Community Connections & Outreach

- Sept. 17 – PEO Meeting, Chapter FP
- Sept. 18 – Books & Brunch committee meeting
- Sept. 21 – Installation of International Peace Pole at Prospect Park by Wheat Ridge Rotary Club
- Sept. 22 – JCLF Development Committee meeting
- Sept. 23 – JCLF Board of Directors meeting
- Sept. 24 – Wheat Ridge Rotary Club Board meeting
- Sept. 25 – Mountain Stories cocktail reception, Center for the Arts Evergreen (CAE)
- Sept. 26 – Mountain Stories day-long fundraising event at CAE
- Sept. 28 – Wheat Ridge Rotary Club meeting
- Sept. 30 – On-air Interview with Sam Bolk, Mile High Living, Denver7
- Sept. 30 – Meeting with Nick Taylor, JCPL, to discuss cashless in-library book sales
- Oct. 1 – PEO Meeting, Chapter FP
- Oct. 3 – Shred-a-thon and electronics recycling fundraiser, Jeffco Fairgrounds
- Oct. 5 – Wheat Ridge Rotary Club meeting
- Oct. 5 – Tour of Deer Creek Library with Presbyterian Women representative
- Oct. 6 – Instrumental grants tracking online training
- Oct. 6 – Crew Chief meeting for fall Whale of a Used Book Sale
- Oct. 6 – Meeting with Bernadette Berger, JCPL
- Oct. 12 – Wheat Ridge Rotary Club meeting
- Oct. 13 – Wheat Ridge Business Assn. meeting
- Oct. 13 – Meeting with Terri Wilber, preparation for JCLF Board Retreat
- Oct. 14 – Lunch meeting with major donor Allison Brigham
- Oct. 15 – PEO Meeting, Chapter FP

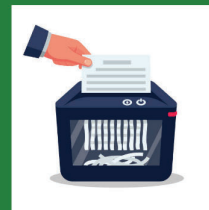
FALL JCLF EVENTS!



JCLF was delighted to once again be featured as a charity of choice by Barnes & Noble Booksellers in Denver West Village. We were able to staff a table at the day-long event held on Saturday, Sept. 12, and we raised more than \$500 thanks to shoppers who turned in vouchers with their purchases. Those vouchers enabled our nonprofit to earn extra funding simply through the books, e-books, games, and other items purchased that day!



Many Thanks to 240 Union Creative Grille for hosting a Dine & Donate event on Wednesday, Sept. 16! JCLF received 25% of food sales on that date. We are grateful to the many hungry diners who helped support the event and helped us raise more than \$2,000 for our Foundation!



JCLF hosted a fall shred-a-thon and recycling event at the Jeffco Fairgrounds, from 9 am to noon, on Saturday, Oct. 3. Although not as well attended as our spring shred-a-thon, we did raise close to \$2,000. Thank you to our partner, Goodwill Industries, that managed the electronics recycling, and to JCLF Board members Patsy Pfaff and Dan Larson for their participation in this event!