

FREE COMPUTER CLASSES

OCTOBER 2026



Jefferson County
PUBLIC LIBRARY

SUN.	MON.	TUES.	WED.	THURS.	FRI.	SAT.
27	28	29	30	1 Computer Foundations: Navigating the Internet CONIFER 1 P.M.	2 Technology Help Session BELMAR 10 A.M.	3 Microsoft PowerPoint: Foundations BELMAR 10 A.M.
4	5	6 Microsoft Word 1: Creating Documents BELMAR 10 A.M.	7 Technology Help Session COLUMBINE 10 A.M.	8 Technology Help Session STANDLEY LAKE 1 P.M.	9 Technology Help Session BELMAR 10 A.M.	10
11	12 Microsoft PowerPoint: Foundations STANDLEY LAKE 1 P.M.	13 Microsoft Word 2: Make a Resume BELMAR 10 A.M.	14 Microsoft Word 1: Creating Documents EVERGREEN 1 P.M.	15 Microsoft Word 2: Make a Resume EVERGREEN 1 P.M.	16 Technology Help Session BELMAR 10 A.M.	17 Cloud Storage: Foundations BELMAR 10 A.M.
18	19 Buying & Selling Online: eBay And Beyond LAKEWOOD 10 A.M.	20 Microsoft Excel 1: Make A Budget BELMAR 10 A.M.	21 Computer Foundations: Clean Your Digital Clutter CONIFER 1 P.M.	22 Technology Help Session GOLDEN 1 P.M.	23 Technology Help Session BELMAR 10 A.M.	24
25	26 Beyond Garage Sales LAKEWOOD 10 A.M.	27 Microsoft Excel 2: Find Your Next Steps BELMAR 10 A.M.	28 Cloud Storage: Foundations LAKEWOOD 1 P.M.	29 Everyday Artificial Intelligence GOLDEN 1:30 P.M.	30 Technology Help Session CONIFER 10 A.M.	31

ALL COMPUTER CLASSES ARE FREE.

Registration is required.

Register at the Library, **MyJCPL** mobile app, **jeffcolibrary.org** or **303.235.5275**.

When you register online, click **Events > Technology Classes**, then select a class. Classes run 90 minutes.

CLASS DESCRIPTIONS

BEYOND GARAGE SALES

Are you looking to sell things online, but don't want to deal with shipping? Hoping to get rid of what you couldn't at a garage sale? Look no further! Come join us in learning how to use Craigslist, Facebook Marketplace, and Nextdoor to sell to members of your wider community. Personal device not required

BUYING & SELLING ONLINE: EBAY AND BEYOND

Understand how to safely buy, sell, and ship online with eBay and other popular e-commerce platforms! Personal device not required.

CLOUD STORAGE: FOUNDATIONS

What is "the cloud" and how do you use it? Learn how to upload files to a free Google Drive account for easy storage and access. Learn how to download, share and send files to others. Personal device not required

COMPUTER FOUNDATIONS: CLEAN YOUR DIGITAL CLUTTER

Get your computer files and emails organized! Learn how to search your files, create folders and subfolders, rename items, move documents, and create an organization system. Personal device not required.

COMPUTER FOUNDATIONS: NAVIGATING THE INTERNET

Wherever you are in your knowledge of the internet, come join us for tips on using the internet. Personal device not required.

EVERYDAY ARTIFICIAL INTELLIGENCE

Curious about artificial intelligence? Learn more about this emerging technology, its limitations, and its uses with hands-on experience! Personal device not required.

MICROSOFT EXCEL 1: MAKE A BUDGET

Learn how to make spreadsheets for business or personal use. Explore tools, learn how to format cells, insert rows and columns, copy and paste data, and practice basic formulas. Personal device not required.

MICROSOFT EXCEL 2: FIND YOUR NEXT STEPS

Take your Excel skills to the next level! Peruse and edit templates, explore charts and graphs, sort and filter data, find and replace data, enter complex formulas and functions, create pivot tables, and utilize advanced formatting features. Personal device not required.

MICROSOFT POWERPOINT: FOUNDATIONS

Learn how to make great slide decks with animations, transitions, integrations, and more! Personal device not required.

MICROSOFT WORD 1: CREATING DOCUMENTS

Learn how to create written documents for business or personal use. Explore tools, enter and edit text, do basic formatting, copy and paste, learn keyboard shortcuts, save and print. Personal device not required.

MICROSOFT WORD 2: MAKE A RESUME

Take your Word skills to the next level by building a resume from scratch! Bring any information you want to include and bring your own computer with word or a flash drive if you would like to save your file. Please note that this is a computer class: if you would like someone to review your resume, check out JobNow! Personal device not required.

TECHNOLOGY HELP SESSION

Want to practice the skills you have learned in a library computer class? Come to this session and work at your own pace on your own topic. An instructor will be available to help with questions.