



Jefferson County  
**PUBLIC LIBRARY**



# 2026 BUDGET

# MISSION

Jefferson County Public Library enriches lives and our community by providing equitable and free access to information, experiences and opportunities.

# VISION

Jefferson County Public Library is an essential place in our community for connection, learning, discovery and creation. Everyone belongs. Everyone feels welcome.

# VALUES

Values express how we work, serve and lead as a library system. These values will drive employee engagement and JCPL culture in the years ahead and build upon our community reputation for excellence. JCPL's values are integrity, collaboration, respect and inclusion.

## BOARD ENDS

## STRATEGIC OBJECTIVES



**Equity of Access**

**Increase Community Use of Their Library**

**Bridge Gaps to Access**



**Creating Place**

**Make Every Visit an Exceptional Experience**

**Shape Services & Spaces to Encourage Learning & Discovery**



**Our People**

**JCPL is an Employer of Choice**

**Employees are Equipped to Deliver on our Promises to our Community**

# A MESSAGE FROM THE CHAIR LIBRARY BOARD OF TRUSTEES

**Honorable County Commissioners,**

Working collaboratively with the County staff and the Library staff, the Library Board of Trustees has submitted a proposed budget for the year 2026. The budget development process is governed by the Board of County Commissioners' annual guidelines, and the Library Board of Trustees fiduciary responsibilities

**State of Colorado Library Law, 24-90-109 Powers and duties of board of trustees** instruct the Board of Trustees to:

III (d) "Submit annually a budget as required by law and certify to the legislative body of the governmental unit or units that the library serves the amount of the mill necessary to maintain and operate the library during the ensuing year."

The Board of Trustees, in submitting this budget, support and acknowledge our responsibility to present the budget necessary to provide citizens of Jefferson County with a high-quality library, which continues to fulfil our promises and supports the community's needs.

- Continue to invest in books, materials and digital offerings;
- Provide access to updated technology;
- Repair and refurbish existing facilities;
- Improve service in underserved areas by funding new construction and alternative services;
- Stabilize long-term finances

The amount that the Board of Trustees has determined necessary to deliver on our promises, operate the Library and provide the residents of Jefferson County with a responsible level of library services in 2026 is a mill levy of 4.500. This mill levy will provide an estimated net property tax revenue of \$63 million dollars.

As Library Trustees, we take our fiduciary responsibility seriously and we believe the 2026 proposed budget represents a responsible level of spending to support Library services.

Sincerely,



**Kim Johnson**  
**Chair Library Board of Trustees**

# A MESSAGE FROM THE EXECUTIVE DIRECTOR

**Dear Jefferson County Public Library Community,**

The Library staff, Board and Foundation continue to tirelessly work so that Jefferson County Public Library (JCPL) has the necessary resources to meet the changing needs of our Jefferson County community. Today, JCPL provides our community with robust onsite and offsite services, programs for all ages, a rich collection of digital and physical materials, accessible meeting spaces, dynamic outreach programs and much more. The roadmap laid out in our brand new Strategic Plan will guide our work, focus our efforts and help us continue to serve our community with purpose and impact.

JCPL's budgeting process is guided by the strategic objectives that help us achieve our mission of enriching lives and our community by providing equitable and free access to information, experiences and opportunities. These objectives include:

- Increase Community Use of Their Library
- Bridge Gaps to Access
- Make Every Visit an Exceptional Experience
- Shape Services and Spaces to Encourage Learning and Discovery
- JCPL is an Employer of Choice
- Employees are Equipped to Deliver on our Promises to our Community.

Thanks to prudent planning and the fiscal stewardship of the Board of Trustees, we have saved enough reserve funds to fully pay for our capital projects over the next five years. This solid foundation makes it possible for us to focus on bridging gaps to access with new library services and facilities.

In 2026, the inaugural year of our new strategic plan, JCPL will actively move toward meeting the Board Ends - broad organizational goals set by the Board. This will be done through a focused set of 2026 Annual Strategic Plan projects that represent our most significant public-facing and organizational commitments for the year. These projects, organized under the strategic objectives that best reflect where the work is occurring in 2026, create a clear line of accountability between Board intent, annual execution and measurable progress.

The 2026 budget moves JCPL in a positive direction to fulfill our strategic objectives and gives the JCPL team resources they need to carry out the strategic plan. It represents an investment in our vision to be an essential place in our community for connection, learning, discovery and creation where everyone belongs and everyone feels welcome.

We look forward to continuing to serve the Jefferson County community with the highest quality library services and programs in the year ahead.

Sincerely,



**Donna Walker**  
Executive Director

# BUDGET SUMMARY

## SOURCES OF FUNDS

REVENUES	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET
Property Tax (Operating)	\$48,361,528	\$58,493,802	\$57,310,477	\$59,901,190
Property Tax (Capital)	\$2,370,067	\$2,753,701	\$2,690,926	\$2,954,546
<b>Total Taxes</b>	<b>\$50,731,594</b>	<b>\$61,247,504</b>	<b>\$60,001,403</b>	<b>\$62,855,736</b>
Federal & State Grants	\$156,962	\$6,986	\$101,173	\$150,000
Fines & Fees	\$147,881	\$147,236	\$151,759	0
Other Revenue	\$4,202,378	\$3,004,706	\$3,612,382	2,880,549
<b>Total Other Revenues</b>	<b>\$4,507,221</b>	<b>\$3,158,928</b>	<b>\$3,865,314</b>	<b>3,030,549</b>
<b>Total Revenues</b>	<b>\$55,238,815</b>	<b>\$64,406,432</b>	<b>\$63,866,717</b>	<b>65,886,285</b>

## USES OF FUNDS

OPERATING EXPENDITURES	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET
Employee Salaries	\$17,069,758	\$18,480,346	\$17,830,228	\$19,581,488
Employee Benefits	\$5,764,138	\$6,034,480	\$7,954,125	\$8,268,435
<b>Total Salaries &amp; Benefits</b>	<b>\$22,833,896</b>	<b>\$24,514,826</b>	<b>\$25,784,353</b>	<b>\$27,849,923</b>
Library Books & Materials	\$7,945,664	\$7,784,032	\$7,334,998	\$8,602,421
Supplies	\$1,418,096	\$1,456,470	\$1,631,153	\$1,930,248
Services & Charges	\$5,218,610	\$5,481,420	\$6,149,835	\$8,048,256
Internal Transactions & Cost Allocations	\$2,978,763	\$3,106,591	\$3,185,995	\$3,302,780
<b>Total Operating Expenditures</b>	<b>\$40,395,029</b>	<b>\$42,343,340</b>	<b>\$44,086,334</b>	<b>\$49,733,628</b>
<b>Financing &amp; Debt Service</b>	<b>\$621,745</b>	<b>\$623,700</b>	<b>0</b>	<b>0</b>
<b>Capital Projects</b>	<b>\$3,769,466</b>	<b>\$8,179,441</b>	<b>\$16,505,761</b>	<b>\$28,354,962</b>
<b>Total Uses of Funds</b>	<b>\$44,786,239</b>	<b>\$51,146,481</b>	<b>\$60,592,095</b>	<b>\$78,088,590</b>

# CAPITAL IMPROVEMENT PLAN

## ANNUAL REPLACEMENT PLAN (ARM)(CIP)

REPLACEMENTS	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET
ARM-01 Capital Maintenance	\$269,674	\$296,647	\$458,781	\$325,000
ARM-02 Furniture & Equipment	0	\$21,169	\$48,918	\$40,500
ARM-03 Computer Replacement Plan	\$203,833	\$373,057	\$484,433	\$959,000
ARM-04 Book Sorter Replacement	\$306,474	\$13,356	\$14,255	0
ARM-05 IT Infrastructure Replacement	\$516,587	\$216,916	\$293,468	\$280,000

## 5-YEAR CAPITAL IMPROVEMENT PLAN

IMPROVEMENTS	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET
Document Management System	\$13,963	\$84,776	0	0
Location Holds Lockers	\$190,173	\$62,329	0	0
Conifer Library Opportunity	0	\$130,885	\$2,292,225	0
Halo Vape Sensors	\$8,059	0	0	0
South County Library (Deer Creek)	0	\$227,825	\$10,823,565	\$17,348,893
Evergreen Library Redesign	\$2,174,317	\$2,341,281	\$127,237	0
Northwest County Library	\$90,749	\$3,626,850	\$491,556	\$7,651,569
Arvada Library Redesign	0	\$84,181	\$914,438	0
New ILS	0	0	0	\$1,750,000
Lakewood Restrooms	0	0	\$384,539	0
Library Interiors Refresh - Pilot	0	0	\$254,766	0
Columbine Library Roof Repair	0	\$670,708	0	0
Evergreen Library Roof Repair	0	\$29,460	\$117,581	0
<b>Total CIP &amp; ARMs</b>	<b>\$3,773,828</b>	<b>\$8,179,441</b>	<b>\$16,505,761</b>	<b>\$28,354,962</b>



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