

**Minutes of the Special Meeting of the  
JEFFERSON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
November 13, 2025**

**CALL TO ORDER – SPECIAL MEETING**

The special meeting of the Jefferson County Public Library Board of Trustees was held online via ZOOM and in-person in the Lakewood Library meeting room on November 13, 2025. Library Board of Trustees Chair, Kim Johnson, called the meeting to order at 5:30 p.m.

Other Trustees present: Emelda [Bing] Walker (Vice-Chair), Charles Jones (Secretary), Renny Fagan, Jill Fellman and Nikki Jain Brown.

Absent: Pam Anderson.

Staff present: Donna Walker, Executive Director; Matt Griffin, Chief Strategy & Operating Officer; Bernadette Berger, Chief Information Officer; Lisa Smith, Chief People & Culture Officer; Cynthia Kiyotake, Chief Libraries & Inclusion Officer; Elise Penington, Director of Communications and Engagement; Julianne Rist, Library Planning & Policy Senior Advisor; Jessica Paulsen, Assistant Director of Public Services for Customer Experience; Lizzie Gall, Assistant Director of Public Services for Resources and Programs; Amy Bentz, Assistant Director of Library Design Projects and Planning; Amber Fisher, Executive Assistant; Kelci Rude, Administrative Coordinator Supervisor; and Ryan Turch, Technology and Innovation Operations Supervisor.

**APPROVAL OF AGENDA**

**MOTION:** Emelda Bing Walker moved that the Library Board of Trustees approve the agenda as presented. Seconded by Jill Fellman the motion passed by unanimous vote of all Trustees present.

**Executive Director and Strategy & Operations**

**A. 2026+ Strategic Plan Presentation; Guest: Greg Bellomo, GPS**

Matt Griffin, Chief Strategy & Operating Officer introduced the topic and noted that Greg Bellomo, Donna Walker and Lisa Smith will share information on the 2026+ strategic plan. Included in the presentation was a recap of the Overall Process, Board Involvement and Progress, a Review of Objectives and Values in Context of Updated Mission, Vision, Board Ends and next steps.

In response to Board comments regarding the title of the Creating Place, Objective #4 Embrace Service Innovation, the Executive Director noted that she will bring back that objective for further discussion.

Next steps include alignment with the duration of the plan, Board consensus, developing a

mobilization plan, communicating internally and externally, and developing measures to determine impacts.

The Board expressed appreciation for the excellent work on the 2026+ Strategic Plan.

### **Communications & Engagement**

#### **A. “Northwest Jeffco Library and South County Library Naming” Presentation**

Elise Pennington, Director of Communications and Engagement introduced the topic and noted that Bryan Kratish, Northwest Jeffco Library Manager and Rene Yaws , South County Library Manager will also present information on naming the libraries.

After some discussion, the Board reached general consensus on the Deer Creek Library recommendation for the South County Library. The Executive Director advised the Board that the Library will bring back the naming discussion for the North Jeffco Library and the Board will be asked to take a vote by a formal motion to name the libraries.

The Board expressed appreciation to the Library for the thoughtful and thorough naming process.

### **BOARD SCHEDULE – NEXT MEETINGS**

#### 2025 Board Meeting Schedule

- November 20, 2025 – Board Meeting – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room
- December 11, 2025 – Board Meeting – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room

### **EXECUTIVE SESSION:**

At 6:35 pm, the Chair called for a motion to adjourn the special meeting, reconvene in Executive Session and adjourn the special Board meeting at the conclusion of the Executive Session.

**MOTION:** Emelda Bing Walker moved to adjourn the Special meeting of the Library Board of Trustees and reconvene in Executive Session. Topic and Statutory citations authorizing an executive session are:

#### Collective Bargaining.

- Pursuant to 24-6-402(4)(e)(I) for discussion of strategy and instructions to negotiators.
- Pursuant to 24-6-402(4)(b) Conferences with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions.

Seconded by Charles Jones, the motion passed by unanimous vote of all Trustees present.

The Chair announced a 5 minutes short break to allow the Board and staff to clear the room, leave the existing ZOOM meeting and then join the Executive Session.

The Chair called the Executive Session to order at 6:43 pm with the following Trustees present: Kim Johnson, Renny Fagan, Jill Fellman, Charles Jones, Nikki Jain Brown and Emelda (Bing) Walker. Also present were Donna Walker, Executive Director; Eric Butler, County Attorney's Office; Steven Spirn, Consultant; Lisa Smith, Chief People & Culture Officer; Cynthia Kiyotake, Chief Libraries & Inclusion Officer; Matt Griffin, Chief Strategy & Operating Officer; Bernadette Berger, Chief Information Officer; Elise Pennington, Director of Communications & Engagement; and Amber Fisher, Executive Assistant.

It is noted that the session was recorded and that the recording will be retained for the required 90 days.

### **CALL FOR ADJOURNMENT OF EXECUTIVE SESSION**

**MOTION:** Emelda Bing Walker moved to adjourn the executive session. Seconded by Jill Fellman, the motion passed by unanimous vote of all Trustees present.

It is noted that Trustee Nikki Jain Brown left the Executive Session at 6:58 pm. The Chair adjourned the executive session at 7:50 pm.

It is noted that the Library Board of Trustees met in Executive Session concerning Collective Bargaining. Statutory citations authorizing an executive session for this topic:

- Pursuant to 24-6-402(4)(e)(I) for discussion of strategy and instructions to negotiators.
- Pursuant to 24-6-402(4)(b) Conferences with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions.

The Trustees held those discussions, and this summary is provided as required by Colorado Statute.

A handwritten signature in black ink, appearing to read "Charles Jones", with a stylized, cursive script.

Charles Jones, Secretary