FREE COMPUTER CLASSES
at Jefferson County Public Library

JUNE 2025

ALL COMPUTER CLASSES ARE FREE.

Registration is required. Register at the Library, **MyJCPL mobile app, jeffcolibrary.org** or 303.235.5275. Classes with fewer than four registrations may be canceled.

When you register online, click Events > Technology Classes, then select a class. Most classes run 90 minutes.

CYBERSECURITY AWARENESS
Evergreen
Monday, June 2 1 - 2:30 P.M.
Stay safe on the Internet and protect yourself from cybercriminals.
Prerequisites: Basic computer skills, ncluding using a mouse and keyboard.

COMPUTER BASICS
Evergreen
Tuesday, June 3 1 - 2:30 P.M.
Learn the parts of the computer. Use a mouse and keyboard as you understand the basics of navigating Microsoft Windows.
Prerequisites: None.

GOOGLE DOCS
Arvada
Wednesday, June 4 9:30 - 11 A.M.
Learn how to store and edit documents using Google Docs
Prerequisites: Intermediate computer skills.

GOOGLE SHEETS
Arvada
Thursday, June 5 9:30 - 11 A.M.
Learn how to use this free cloud program (similar to Microsoft Excel) for spreadsheet creation, and then access your files from anywhere! Sheets is great for sharing and collaborating with others.
Prerequisites: Basic computer skills. Please bring your Gmail address and know your password, or a generic account can be provided to you.

CREATE A WEBSITE WITH GOOGLE SITES
Standley Lake
Friday, June 6 1 - 2:30 P.M.
Learn how to use this free and easy website design program for personal or business purposes. You will create your own website by inserting text, images, links, and videos. Learn to add multiple pages, change themes, and publish your site to the web.
Prerequisites: Basic computer skills. Please bring your gmail address and know your password, or a generic account can be provided to you.

USING THE CLOUD: GOOGLE DRIVE
Standley Lake
Monday, June 9 1 - 2:30 P.M.
What is "the cloud" and how do you use it? Learn how to upload files to a free Google Drive account for easy storage and access. Learn how to download, share and send files to others.
Prerequisites: Basic computer skills. Please come with your gmail address and know your password, or a generic account can be provided to you.

GETTING SMARTER WITH YOUR SMART DEVICE: iPHONE/iPAD
Golden
Tuesday, June 10 1 - 2:30 P.M.
Learn the parts of an iPhone or iPad, practice touch screen and keyboarding basics, customize your home screen apps and folders; arrange your dock, understand the status bar and control center, manage settings, switch wallpaper, use the camera, search on Safari, use email, set reminders, and learn the Notes app. Bring your own iPhone or iPad or use one of ours.
Prerequisites: None

BEYOND GARAGE SALES: CRAIGSLIST, FACEBOOK MARKETPLACE, AND NEXTDOOR FOR SELLERS

Lakewood

Wednesday, June 11 9:30 - 11 A.M.

Are you looking to sell things online, but don't want to deal with shipping? Hoping to get rid of what you couldn't at a garage sale? Look no further! Come join us in learning how to use Craigslist, Facebook Marketplace, and Nextdoor to sell to members of your wider community.
Prerequisites: Basic computer skillsand internet skills and your own email address (bring your password)!

INTRODUCTION TO THE INTERNET

Columbine

Monday, June 16 1 - 2:30 P.M.

Utilize the power of technology to search for helpful and interesting information!
Prerequisites: Basic computer skills, including using a mouse and keyboard.

CYBERSECURITY AWARENESS

Columbine

Tuesday, June 17 1 - 2:30 P.M.

Stay safe on the Internet and protect yourself from cybercriminals.
Prerequisites: Basic computer skills, ncluding using a mouse and keyboard.

JOB SEARCHING

Columbine

Wednesday, June 18 1 - 2:30 P.M.

Level up your job search skills! Whether you're actively looking or just considering making a change, unlock your potential with free resources offered by your library and the USA government!

Prerequisites: Basic computer and internet skills, including using a browser. A library card is required to access some resources.

Don't miss this opportunity to boost your career!

EMAIL: BASICS

Belmar

Wednesday, June 25 1 - 2:30 P.M.

Use Gmail and learn how to write and respond to emails. Prerequisites: Basic computer and internet skills, including using a mouse and keyboard.

TECH TIPS FOR STAYING ORGANIZED IN A BUSY WORLD

Golden

Thursday, June 26 1:30 - 3 P.M.

Utilize the power of technology to help organize your life! We'll share tips for using digital alarms, electronic calendars, notes, and bookmark manager to help you stay on top of life demands. Prerequisites: Basic computer skills, including using a mouse and keyboard.

COMPUTER BASICS

Belmar

Friday, June 27 9:30 - 11 A.M.

Learn the parts of the computer. Use a mouse and keyboard as you understand the basics of navigating Microsoft Windows.
Prerequisites: None.

GETTING SMARTER WITH YOUR SMART DEVICE: ANDROID

Golden

Monday, June 30 1:30 - 3 P.M.

Learn the parts of your Android phone or tablet, practice touch screen and keyboarding basics, explore your home screen apps, arrange your dock, access settings, use the camera, search the internet, use email, and learn the Notes app. Bring your own Android phone or tablet or use one of our Samsung Galaxy tablets. Prerequisites: None.

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