

SPECIAL BOARD MEETING

JEFFERSON COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

June 13, 2024



2024 Library Summer Challenge: Where Adventure Begins!



Adventures in Travel: Tips and Tricks from a Travel Expert



Metamorphosis Moves: With the Colorado Ballet & Butterfly Pavilion



Salida Circus Adventure



Jefferson County
PUBLIC LIBRARY

APPROVAL OF AGENDA

SPECIAL BOARD MEETING AGENDA

Jefferson County Public Library Board of Trustees

ITEM# / ACTION	Thursday, June 13, 2024 – 5:30 pm – HYBRID MEETING <ul style="list-style-type: none"> <u>ONLINE MEETING VIA ZOOM</u> <u>IN-PERSON MEETING AT LAKEWOOD LIBRARY MEETING ROOM</u>
1.	Call to order & attendance (4.5.8) <u>Call to order & Attendance</u> <ul style="list-style-type: none"> Verbal roll call – Each Trustee announces their presence by stating their name.
2.	Pledge of Allegiance
3. Agenda Action	Approve Agenda Chair: Call for motion and second
4. Operational Updates Action as Needed	Business Strategy & Finance <u>Finance and Budget</u> <ul style="list-style-type: none"> A. Review DRAFT letter to the Board of County Commissioners certifying the mil levy necessary to maintain and operate the library B. Review DRAFT 2025 5-Year Capital Plan C. Review DRAFT 2025 Proposed Budget Plan Public Services <ul style="list-style-type: none"> A. Conifer Library Location Presentation B. South County Library Site Search Update
5. Emerging Issues Action as Needed	
6. Board Governance Action as Needed	Board Governance: <ul style="list-style-type: none"> Review 2025 Board Meeting Schedule (Approval at June Board Meeting Consent Agenda)
7. Suggest Agenda Items Action as Needed	BOARD SCHEDULE – NEXT MEETINGS – Location of meetings of the Library Board of Trustees are being determined in cooperation with guidelines from Jefferson County. Information on meeting location will be posted at least one week prior to the scheduled meeting date. <u>2024 Board Meeting Schedule</u> <ul style="list-style-type: none"> June 20, 2024 – Board Meeting – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room July 11, 2024 – Study Session – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room July 18, 2024 – Board Meeting – 5:30 pm Hybrid: Virtual via ZOOM. In-Person Location: Lakewood Library Meeting Room Note: The joint meeting of the Library Board and Board of County Commissioners has been scheduled for September 12, 2024 – 4:30-5:30pm . Hybrid: Virtual via Webex. In-Person Location: BCC Board Room

SPECIAL BOARD MEETING AGENDA

Jefferson County Public Library Board of Trustees

<p>8. EXECUTIVE SESSION WITH ADJOURNMENT OF REGULAR MEETING</p>	<p>EXECUTIVE SESSION</p> <p>Call for Motion and Second: To adjourn the special meeting of the Library Board of Trustees and reconvene in executive session <u>AND</u> adjourn the regular Board meeting at the conclusion of the Executive Session.</p> <p>EXECUTIVE SESSION:</p> <p>(1) Conifer Opportunity Lease (2) South County Library and (3) Facilities Warehouse Lease. Statutory citations authorizing an executive session for these topic are:</p> <ul style="list-style-type: none">• Pursuant to 24-6-402(4)(a) Concerning the purchase, acquisition, lease, transfer or sale of Property.• Pursuant to 24-6-402(4)(e)(I) for discussion of strategy and instructions to negotiators <p>(4) Collective Bargaining. Statutory citation authorizing an executive session for this topic is:</p> <ul style="list-style-type: none">• Pursuant to 24-6-402(4)(e)(I) for discussion of strategy and instructions to negotiators.
---	---

Operational Updates

Business Strategy and Finance

memorandum



To: Donna Walker, Executive Director
From: Matthew Griffin, Director of Business Strategy & Finance
Re: 2025 Proposed Budget
Date: June 13th, 2024

2025 Proposed Budget

JCPL's proposed budget for 2025 includes forecasted revenue and projections for operating, debt, and capital expenses. Our focus is on aligning our financial strategy with the organization's long-term goals to ensure sustainable growth and operational efficiency.

Since the draft 2025 budget presentation in May, there has been a net increase in expenditures of \$248,000, primarily within 'Salaries & Benefits,' due to health insurance benefits. This adjustment will have a compounding effect on future fiscal years. As discussed in May, the lowest point of the Fund Balance is forecasted to be in 2026. The Fund Balance for 2026 is now projected to be \$17.3 million, which is \$2.3 million above the minimum fund balance requirement.

The 2025 Proposed Budget Tables, 5 Year CIP and Presentation will be forwarded prior to the June 13 Special Meeting.

During the May Board meeting, 3 areas were identified for the JCPL team to investigate and bring back to the Board.

1. Contingency Mechanisms Leveraging Above-Budget Investment Income for Unbudgeted Projects

- The JCPL team has investigated the request regarding contingency mechanisms leveraging above-budget investment income and recommend adhering to our current planning strategy based on the following points:
 - **Composition of Investment Income:** The 'investment income' line item comprises both realized and unrealized gains or losses, meaning that not all reported financials represent liquid cash assets.
 - **Confidence in Projections:** These figures have historically been variable into the third quarter of the following fiscal year. Therefore, we do not recommend altering our current strategy.

2. Revenue vs Operating Expense Chart

- A Revenue vs. Operating Expense chart has been incorporated into the presentation for your review.
 - The chart demonstrates that Operating Expenses consistently remain below Revenue through 2034 and beyond.

3. Library Refresh

- This added capital project aims to test the concept of updating library interiors between remodels. As a conceptual project, it is not included as a recurring expense. An evaluation will follow the pilot's conclusion.
- Based on Board feedback, we recommend renaming the 'Library Refresh' to the 'Library Interiors Refresh Pilot'. This clarifies that the focus is on updating library interiors, not personnel or technology. The program supports the library's strategic initiative of "continuous process improvement" by maintaining a proactive approach to keeping all location interiors current and in line with modern standards.

10200 W. 20th Ave.
Lakewood, CO 80215
303.235.5275

jeffcolibrary.org



To: Honorable Jefferson County Commissioners

From: Library Board of Trustees

Re: 2025 Proposed Budget

Date: June 13, 2024

Honorable County Commissioners,

Working collaboratively with the County staff and the Library staff, the Library Board of Trustees' has submitted a proposed budget for the year 2025. The budget development process is governed by the Board of County Commissioners annual guidelines, and the Library Board of Trustees fiduciary responsibilities.

State of Colorado Library Law, 24-90-109 Powers and duties of board of trustees instruct the Board of Trustees to:

III (d) "Submit annually a budget as required by law and certify to the legislative body of the governmental unit or units that the library serves the amount of the mill necessary to maintain and operate the library during the ensuing year.

The Board of Trustees', in submitting this budget, support and acknowledge our responsibility to present the budget necessary to provide citizens of Jefferson County with a high quality library, which continues to fulfil our promises and supports the community's needs.

- Continue to invest in books, materials and digital offerings;
- Provide access to updated technology;
- Repair and refurbish existing facilities;
- Improving service in underserved areas by funding new construction and alternative services;
- Stabilize long-term finances.

The amount that the Board of Trustees has determined necessary to deliver on our promises, operate the library and provide the residents of Jefferson County with a responsible level of library services in 2025 is a mill levy of 4.500. This mill levy will provide an estimated net property tax revenue of \$57.6 million dollars.

As Library Trustees, we take our fiduciary responsibility seriously and we believe the 2025 proposed budget represents a responsible level of spending to support Library services.

Kim Johnson, Chair

Library Board of Trustees

TABLE 1
JEFFERSON COUNTY PUBLIC LIBRARY
REVENUE AND EXPENDITURE SUMMARY
2025 PROPOSED BUDGET

Revenue and Expenditure	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget	\$ Variance 2024 to 2025	% Variance 2024 to 2025
Revenues							
Property Taxes (net adjustments)	47,028,297	51,799,286	50,731,594	56,936,719	57,668,188	731,469	1%
Grants, Funds & Donations	715,365	570,432	441,043	366,124	560,427	194,303	53%
Investment Income	(201,886)	(1,267,054)	3,496,750	2,458,619	193,125	(2,265,494)	-92%
Other Revenue	139,902	273,701	569,427	85,000	35,000	(50,000)	-59%
Total Revenues	\$ 47,681,678	\$ 51,376,365	\$ 55,238,815	\$ 59,846,462	\$ 58,456,740	\$ (1,389,722)	-2.3%
Expenditures							
Operating	34,942,766	36,867,267	40,594,363	45,473,186	47,889,718	2,416,532	5%
Financing & Debt Service	621,819	621,945	621,745	623,700	-	(623,700)	-100%
Capital Projects	2,148,743	1,996,095	3,773,828	25,191,744	37,832,206	12,640,462	50%
Total Expenditures	\$ 37,713,327	\$ 39,485,306	\$ 44,989,936	\$ 71,288,630	\$ 85,721,924	\$ 14,433,294	20.2%

Fund Balance	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget
Beginning Fund Balance	33,319,989	43,288,340	55,179,398	65,428,277	53,986,110
Ending Fund Balance	43,288,340	55,179,398	65,428,277	53,986,110	26,720,926
Fund Balance Above/(Below) Minimum	31,367,920	42,335,307	51,618,574	39,024,495	12,106,741

TABLE 2
JEFFERSON COUNTY PUBLIC LIBRARY
OPERATING EXPENDITURES
2025 PROPOSED BUDGET

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget	\$ Variance 2024 to 2025	% Variance 2024 to 2025
Operating Expenditures							
Salaries & Employee Benefits							
Salaries	13,576,973	14,178,852	15,729,151	18,016,835	19,125,953	1,109,118	6%
Awards & Bonuses	143,689	140,212	588,780	180,000	275,000	95,000	53%
Other	6,297,557	6,215,447	6,519,128	6,817,727	7,501,616	683,889	10%
Total Salaries & Benefits	\$ 20,018,220	\$ 20,534,511	\$ 22,837,059	\$ 25,014,562	\$ 26,902,569	\$ 1,888,007	8%
Library Collections							
Library Books & Materials	7,152,323	7,585,844	7,748,775	9,049,817	7,697,199	(1,352,618)	-15%
Library Periodicals	119,328	177,193	196,889	215,000	205,000	(10,000)	-5%
Total Library Collections	\$ 7,271,651	\$ 7,763,037	\$ 7,945,664	\$ 9,264,817	\$ 7,902,199	\$ (1,362,618)	-15%
Supplies and Other							
Supplies	1,179,692	1,412,124	1,418,096	1,680,455	1,910,452	229,997	14%
Services & Charges	3,940,079	4,396,140	5,414,751	6,433,079	7,959,121	1,526,042	24%
Interdepartmental Direct Charges	472,181	514,052	526,384	594,052	631,202	37,150	6%
Treasurers Fees	705,424	776,989	760,974	859,569	865,023	5,454	1%
Interdepartmental Indirect Charges	1,355,518	1,470,413	1,691,436	1,626,652	1,719,152	92,500	6%
Total Supplies and Other	\$ 7,652,895	\$ 8,569,719	\$ 9,811,640	\$ 11,193,807	\$ 13,084,950	\$ 1,891,143	17%
Total Operating Expenditures	\$ 34,942,766	\$ 36,867,267	\$ 40,594,363	\$ 45,473,186	\$ 47,889,718	\$ 2,416,532	5.3%

**TABLE 3
JEFFERSON COUNTY PUBLIC LIBRARY
CAPITAL IMPROVEMENT PROJECTS
2025 PROPOSED BUDGET & 5 YEAR CIP**

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget	2026 Projected	2027 Projected	2028 Projected	2029 Projected	Total Project Budget
Capital Expenditures										
Annual Replacement & Maintenance										
ARM-01 Capital Maintenance	\$ 183,701	\$ 196,169	\$ 269,674	\$ 250,000	\$ 300,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
ARM-02 Furniture & Equipment	468	31,704	-	42,000	42,000	40,000	40,000	40,000	40,000	
ARM-03 Computer Replacement Plan	412,322	333,399	203,833	479,200	616,000	550,000	600,000	600,000	600,000	
ARM-04 Book Sorter Replacement	492,352	525,598	306,474	40,000	40,000	30,000	30,000	200,000	200,000	
ARM-05 IT Infrastructure Replacement	480,442	259,904	516,587	295,000	450,000	550,000	3,550,000	550,000	550,000	
Capital Projects										
Bookmobile Replacement	111,623	111,644	-	-	-	-	-	-	-	
Standley Lake Clerestory Roof	143,309	-	-	-	-	-	-	-	-	
Alternative Services	257,868	-	-	-	-	-	-	-	-	
Library Belmar Outdoor Space	-	256,541	-	-	-	-	-	-	-	
Document Management System	2,738	17,500	13,963	45,801	-	-	-	-	-	160,000
Location Holds Lockers	-	-	190,173	52,600	-	-	-	-	-	205,000
Halo Vape Sensors	-	-	8,059	-	-	-	-	-	-	74,250
South County Library	63,919	10,077	-	5,772,052	6,198,826	18,804,666	-	-	-	30,849,540
South County Express Library	-	-	-	595,000	-	-	-	-	-	595,000
Evergreen Library Redesign	-	115,329	2,174,317	2,913,896	-	-	-	-	-	5,200,048
Northwest County Library	-	9,127	90,749	11,280,795	14,589,599	-	-	-	-	25,970,270
Conifer Library Opportunity	-	-	-	2,500,400	-	-	-	-	-	2,500,400
Arvada Library Redesign	-	-	-	800,000	14,095,781	-	-	-	-	14,895,781
Golden Opportunity	-	-	-	-	-	-	350,000	6,118,000	-	6,468,000
Library Interiors Refresh Pilot	-	-	-	-	750,000	-	-	-	-	750,000
Unspecified Opportunity	-	-	-	-	-	-	-	-	350,000	4,950,000
Offsite Services	-	129,102	-	-	-	-	175,000	-	-	304,102
Data Warehouse	-	-	-	125,000	-	-	-	-	-	125,000
Admin Reconfiguration	-	-	-	-	250,000	-	-	-	-	250,000
Lakewood Restrooms	-	-	-	-	500,000	-	-	-	-	500,000
Total Capital Expenditures	\$ 2,148,743	\$ 1,996,095	\$ 3,773,828	\$ 25,191,744	\$ 37,832,206	\$ 20,224,666	\$ 4,995,000	\$ 7,758,000	\$ 1,990,000	



Jefferson County
PUBLIC LIBRARY

JCPL 2025 Draft Budget

June 13th, 2024 | Matt Griffin

AGENDA

1

REVENUE

2

EXPENDITURES

3

5- & 10-YEAR FORECAST

4

FUND BALANCE IMPACT

Revenue

REVENUE FORECAST

Revenue

REVENUE FORECAST

Property Tax (net adj.)	\$57.6M
Intergovernmental	\$145k
Charges for Services	\$35k
Investment Income	\$193k
Contributions & Donations	\$250k
E-Rate Reimbursement	\$165k
Total	\$58.4 M

Expenditures



OPERATING

DEBT

CAPITAL

Expenditures

OPERATING

Salaries & Benefits	\$26.9M
Supplies	\$1.9M
Books & Materials	\$7.9M
Services & Charges	\$7.9M
Interdepartmental	\$3.2M
Total Operating	\$47.8M



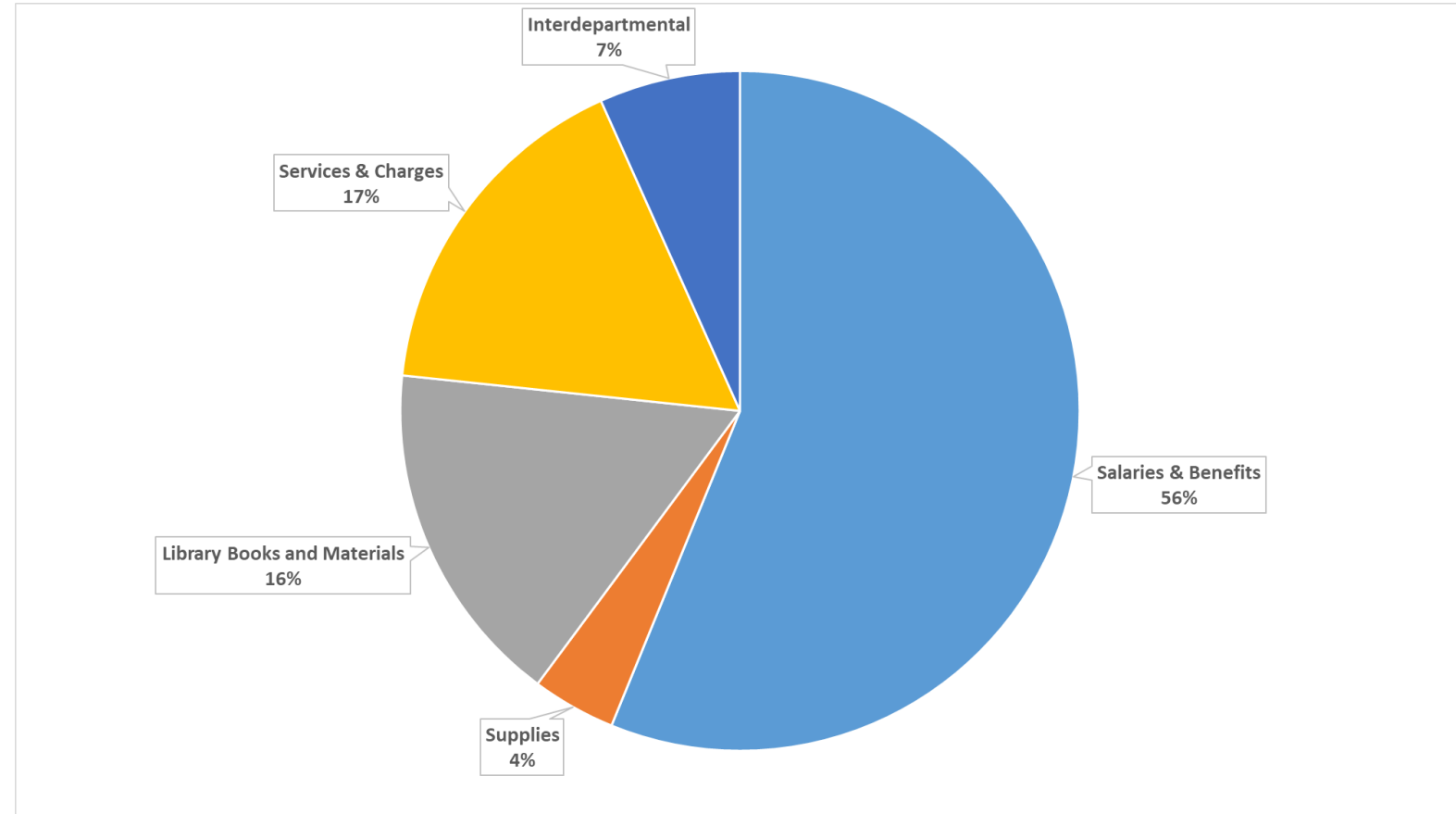
- New FTE's:
 - Outreach Librarian
 - Technical Support Tech Sr

Total JCPL FTE's = 293.5

Expenditures

OPERATING

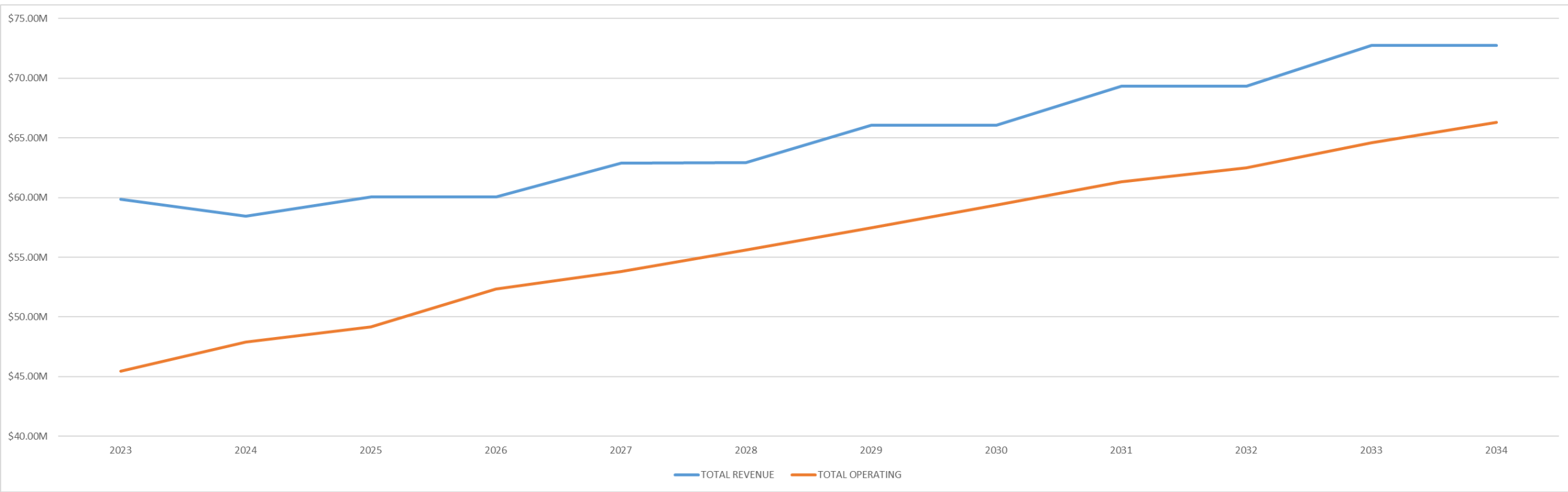
Salaries & Benefits	\$26.9M
Supplies	\$1.9M
Books & Materials	\$7.9M
Services & Charges	\$7.9M
Interdepartmental	\$3.2M
Total Operating	\$47.8M



Revenue vs Operating Expenditure



Jefferson County
PUBLIC LIBRARY



Expenditures



OPERATING

DEBT

CAPITAL

Salaries & Benefits	\$26.9M
Supplies	\$1.9M
Books & Materials	\$7.9M
Services & Charges	\$7.9M
Interdepartmental	\$3.2M
Total Operating	\$47.8M

Expenditures



OPERATING

DEBT

CAPITAL

Salaries & Benefits

\$26.9M

Debt Service

\$-

Supplies

\$1.9M

Books & Materials

\$7.9M

Services & Charges

\$7.9M

Interdepartmental

\$3.2M

Total Operating

\$47.8M

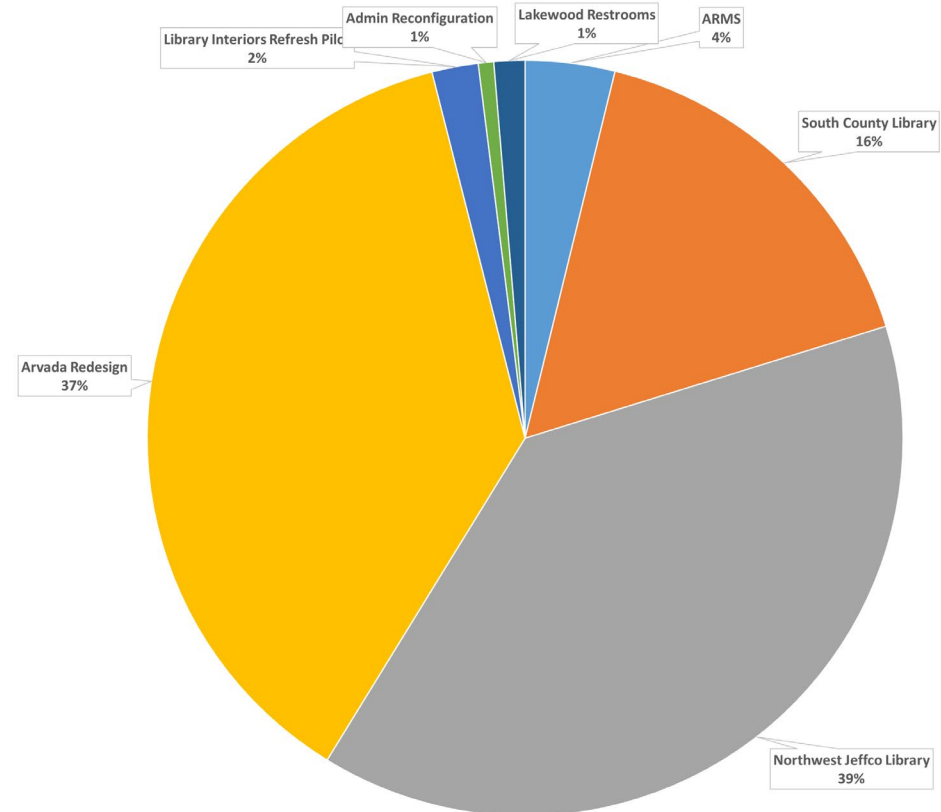
Total Debt

\$-

Expenditures

CAPITAL

ARMs	\$1.4M
South County	\$6.1M
Northwest Jeffco	\$14.5M
Arvada Redesign	\$14.0M
Library Interiors Refresh Pilot	\$750k
Admin Reconfiguration	\$250k
Lakewood Restrooms	\$500k
Total	\$37.8M



Expenditures



OPERATING

Salaries & Benefits	\$26.9M
Supplies	\$1.9M
Books & Materials	\$7.9M
Services & Charges	\$7.9M
Interdepartmental	\$3.2M

Total Operating	\$47.8M
------------------------	----------------

DEBT

Debt Service	\$-
--------------	-----

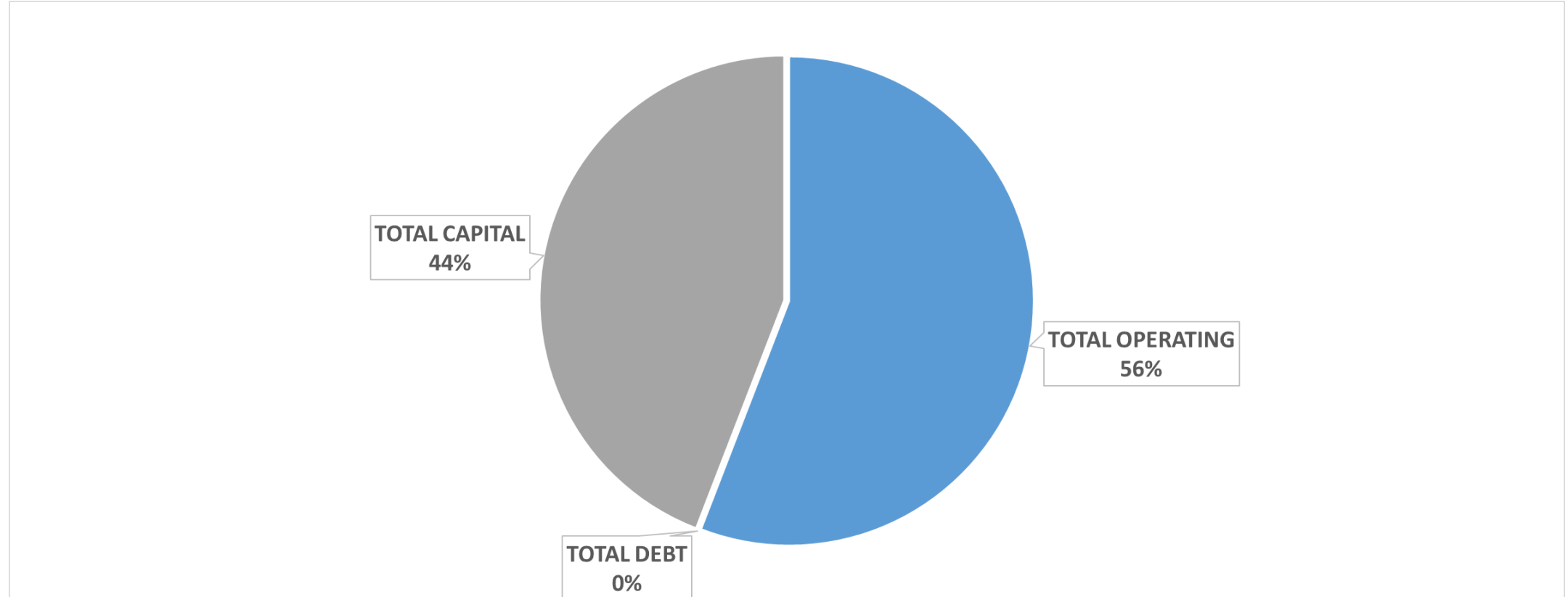
Total Debt	\$-
-------------------	------------

CAPITAL

ARMs	\$1.4M
South County	\$6.1M
Northwest Jeffco	\$14.5M
Arvada Redesign	\$14.0M
Library Interiors Refresh Pilot	\$750k
Admin Reconfiguration	\$250k
Lakewood Restrooms	\$500k

Total Capital	\$37.8M
----------------------	----------------

2025 Expenditures = \$85,721,924



Long Term Plan

5- & 10- Year CIP

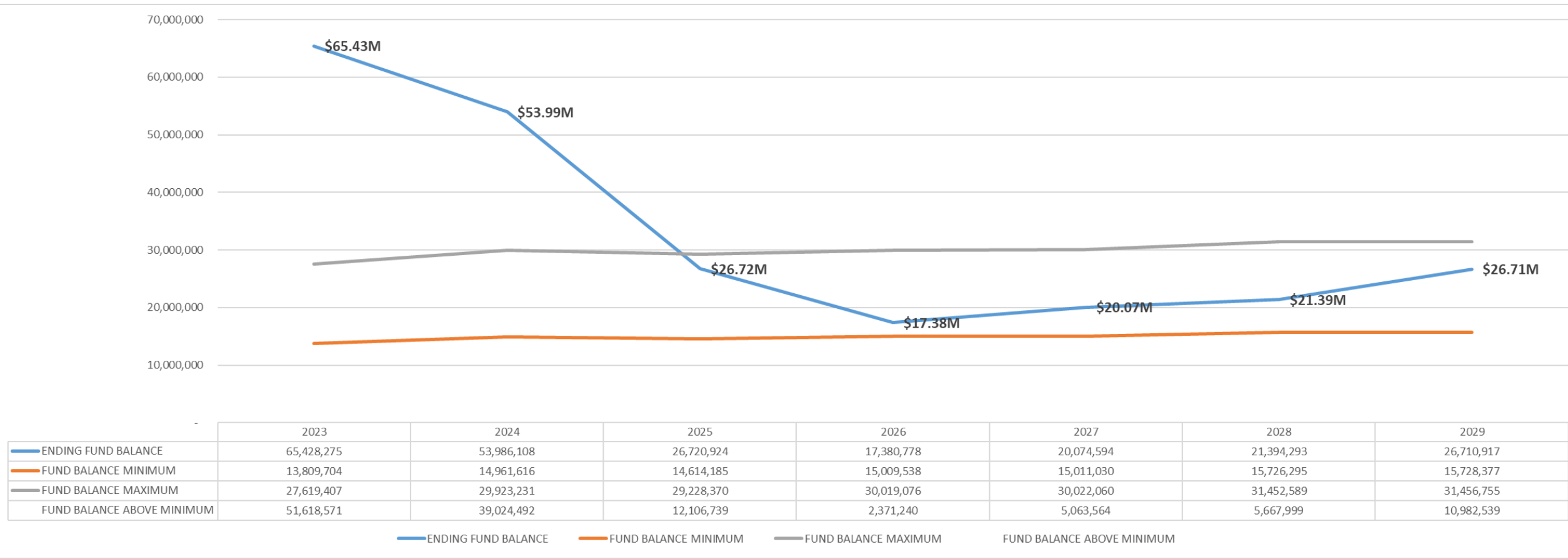
Fund Balance Impact

Short Term Capital Improvement Plan

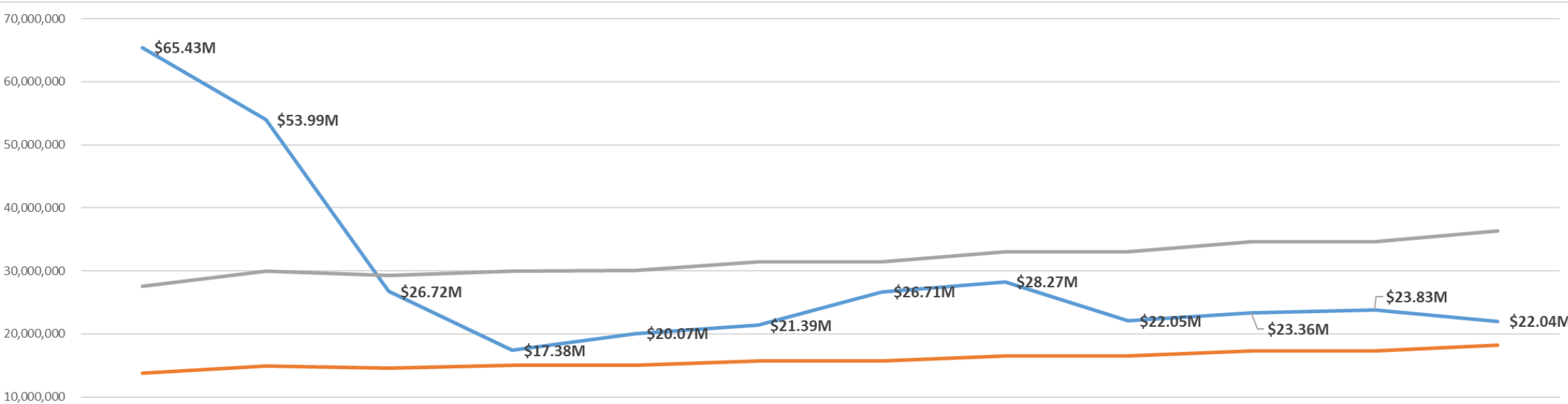


Project	2023	2024	2025	2026	2027	2028	2029
South County Library		30,849,540					
South County Express Library		595,000					
Evergreen Library Remodel	5,200,048						
Northwest Jeffco Library		25,970,270					
Arvada Redesign		14,895,781					
Conifer Opportunity		2,500,400					
Golden Opportunity					6,468,000		
Library Interiors Refresh Pilot			750,000				
Document Management System	160,000						
Unspecified Opportunity							4,950,000
Offsite Services					175,000		
Library Location Holds Lockers	205,000						
Data Warehouse		125,000					
Admin Reconfiguration			250,000				
Lakewood Restrooms			500,000				

Fund Balance vs Boundaries



Fund Balance vs Boundaries



	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
ENDING FUND BALANCE	65,428,275	53,986,108	26,720,924	17,380,778	20,074,594	21,394,293	26,710,917	28,269,920	22,047,138	23,360,357	23,834,208	22,038,885
FUND BALANCE MINIMUM	13,809,704	14,961,616	14,614,185	15,009,538	15,011,030	15,726,295	15,728,377	16,511,109	16,513,955	17,332,537	17,332,537	18,192,048
FUND BALANCE MAXIMUM	27,619,407	29,923,231	29,228,370	30,019,076	30,022,060	31,452,589	31,456,755	33,022,219	33,027,910	34,665,074	34,665,074	36,384,096
FUND BALANCE ABOVE MINIMUM	51,618,571	39,024,492	12,106,739	2,371,240	5,063,564	5,667,999	10,982,539	11,758,810	5,533,183	6,027,820	6,501,671	3,846,837

ENDING FUND BALANCE FUND BALANCE MINIMUM FUND BALANCE MAXIMUM FUND BALANCE ABOVE MINIMUM

Next Steps



- **June 20th:** Board authorizes JCPL to submit 2025 recommended budget
- **August:** Preliminary certification of values; revenue projections will be refined
- **November:** BCC Adoption of 2025 Budget for Jefferson County
- **December:** Board authorizes JCPL's Executive Director to implement the 2025 spending plan

Operational Updates

Public Services

ADMINISTRATION

10200 W. 20th Ave.
Lakewood, CO 80215
303.235.5275



Jefferson County
PUBLIC LIBRARY

jeffcolibrary.org

TO: Donna Walker, Executive Director

FROM: Julianne Rist, Director of Public Services

DATE: June 13, 2024

RE: South County Library Site Search Update

Background: The JCPL Executive Director brought to the Board a new strategy for the South County Library site acquisition in April of 2023. This new strategy focused on activating a full-fledged campaign to build public support and political will for a new library in this community. Several deliverables have been implemented for this new strategy.

- Fall 2023
 - Updated South County Market Analysis was presented to the Board
 - Hired a new manager for the South County location to focus on community outreach for this new Library Service Area.
 - Recruited members for the South County Advisory Council
 - Began process for selecting a realtor
 - Held first South County Advisory Council
- Winter 2023 – Spring 2024
 - Contracted Genesee Real Estate for the South County Library site search
 - Continued monthly meetings with South County Advisory Council with reports to the Board after each meeting
 - Conducted site searches

Site Search: A new site search was implemented based on the already established criteria, but with a fresh perspective. The search includes the traditional approach of pursuing sites that were found by the realtor on established real estate resources, suggestions from the community and advisory council, and following up on leads for partnerships or sites that may not be on the market. To date, this strategy has generated an inventory of 50 sites, 12 of which have been sites not for sale.

Concepts Reviewed: JCPL established an Advisory Council to assist our efforts to build public advocacy for a new library in South County and to advise our Executive Director on site selection, message development, service needs, and additional areas as needed. The council discussed five potential concepts for the South County destination library at their March and April 2024 meetings:

- Repurposing an industrial building
- Repurposing a school or place of worship
- Partnering with a developer to have a library with affordable housing
- Retail storefront
- Open land

In discussing these options, the council created lists of positive comments and concerns about each concept. There was not a strong preference for any single concept; all seem to be worth considering and pursuing if it was the right location or space.

These comments will inform JCPL staff and help staff evaluate any potential sites that fit each of these concepts. The aspirations of the council can be summed up in the following comment. “My hope is that it will be a destination library, so that people drive there. I drive to Douglas and Arapahoe county libraries because they have some services that we do not have here.”

We will be bringing information to the Board about the site search and concept discussion to the June 13 Special Meeting.



A New Destination Library
FOR SOUTH JEFFERSON COUNTY

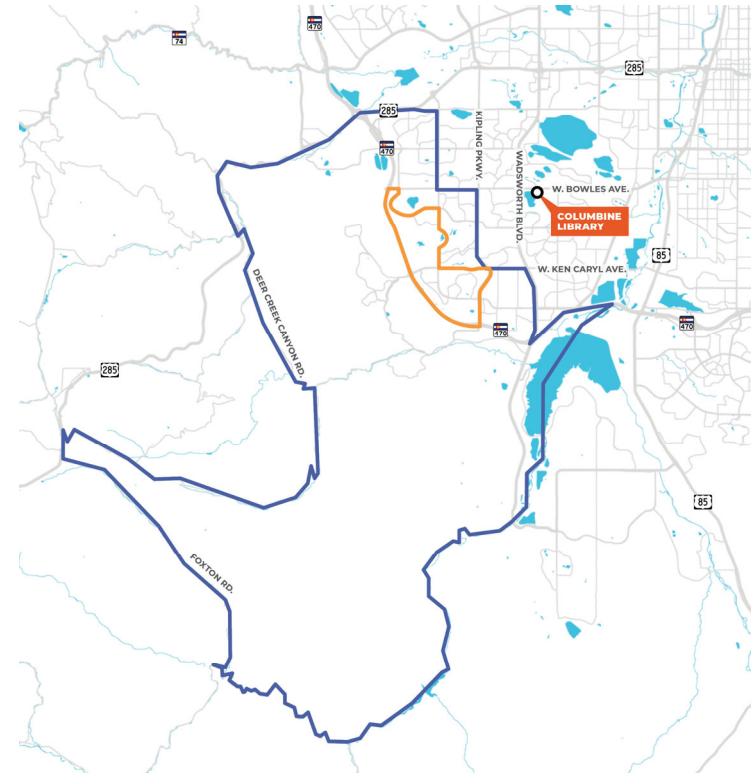


Jefferson County
PUBLIC LIBRARY

South County Library Site Search Update

LIBRARY BOARD OF TRUSTEES

June 13, 2024 | Julianne Rist, Director of Public Services





A New Destination Library
FOR SOUTH JEFFERSON COUNTY



Jefferson County
PUBLIC LIBRARY

Activities

- **Fall 2023**
 - Updated South County Library Market Analysis
 - Hired South County Library Manager
 - Recruited members of South County Library Advisory Council
- **Winter & Spring 2024**
 - Hired realtor
 - Monthly South County Library Advisory Council meetings
 - Conducted site searches

Approach

- Used established site search criteria
 - Size
 - Location
 - Sustainability
 - Convenience
 - Technical Requirements

Approach

- Updated property search area
- Realtor identified for-sale properties
- Review community and Advisory Council suggestions for feasibility
- Leads for partnership opportunities
- Pursue not-for-sale possibilities

Concepts

1. Repurposing an industrial building
2. Repurposing a school or place of worship
3. Partnering with a developer to have a library combined with affordable housing
4. Retail storefront
5. Open land



A New Destination Library
FOR SOUTH JEFFERSON COUNTY



Jefferson County
PUBLIC LIBRARY

Concept: Repurposing an industrial building

Themes

- More square footage
- Usually big boxes with high ceiling
- Could be shorter time to completion
- Opportunities for partnership
- Concern about outdoor amenities and aesthetics



A New Destination Library
FOR SOUTH JEFFERSON COUNTY



Jefferson County
PUBLIC LIBRARY

Concept: Repurposing a school or place of worship

Themes

- Likely to be in a neighborhood and have a community feel
- Schools would likely have outdoor amenities
- Both would be walkable
- May be hard to convert a school- lots of smaller rooms
- Would a place of worship continue to look and feel like that?
- May not be on main roads
- Increased traffic could be a concern to the neighborhood



A New Destination Library
FOR SOUTH JEFFERSON COUNTY



Jefferson County
PUBLIC LIBRARY

Concept: Partnering with a developer to have a library combined with affordable housing

Themes

- Opportunity for innovation
- Wonder if community would feel the library is just for the affordable housing and not for the general community?
- Concern about community opposition to development of affordable housing
- Would the partner have the best interest of the library as a priority?



A New Destination Library
FOR SOUTH JEFFERSON COUNTY



Jefferson County
PUBLIC LIBRARY

Concept: Retail storefront

Themes

- Easy access and plenty of parking
- Existing building would be more cost effective
- Other businesses nearby and they may open more hours and would bring people to the library
- Limited outdoor opportunity
- May not be walkable
- May not not be able to have much natural light



A New Destination Library
FOR SOUTH JEFFERSON COUNTY



Jefferson County
PUBLIC LIBRARY

Concept: Open land

Themes

- Able to design what we want
- Have opportunity for outdoor space
- Can we afford it or find it?
- May not be in a convenient location
- Is there open land that is not integral to the ecosystem?



A New Destination Library
FOR SOUTH JEFFERSON COUNTY



Jefferson County
PUBLIC LIBRARY

JCPL Conclusions

- There is not a perfect concept
- Compromise will be needed for any site or concept
- All the concepts have merit
- It needs to be the right location or space

“My hope is that it will be a destination library, so that people drive there. I drive to Douglas and Arapahoe county libraries because they have some services that we do not have here.”

Board Governance

ADMINISTRATION
10200 W. 20th Ave.
Lakewood, CO 80215
303.235.5275

jeffcolibrary.org



Jefferson County
PUBLIC LIBRARY

TO: Library Board of Trustees

FROM: Donna Walker, Executive Director

DATE: June 6, 2024

RE: Recommendation for 2025 Board Meeting Schedule

At the May 16, 2024 Board Meeting the Board discussed the proposed 2025 Board meeting schedule and asked staff to come back with a recommendation for what would work best for the June 19, 2025 Board meeting conflict with the Juneteenth holiday.

Some possibilities discussed were the day before (Wednesday, June 18, 2025) or the following week (Thursday, June 26, 2025). After consulting with staff, the recommendation is to adjust the June 19, 2025 Board meeting to Wednesday, June 18, 2025.

The proposed 2025 Board meeting schedule with the recommended adjustment is attached.

This item will be placed on the consent agenda for the June 20, 2024 Board meeting unless otherwise instructed by the Board.

JEFFERSON COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

PROPOSED 2025 BOARD MEETING SCHEDULE

Schedule and format are subject to change. Information on virtual participation as well as in-person meeting location will be posted at least one week prior to the scheduled meeting date.

<u>LIBRARY BOARD STUDY SESSIONS</u>	
<u>5:30 PM</u>	
<u>Date</u>	<u>Location</u>
January 9	Lakewood Library Meeting Room
February 13	Lakewood Library Meeting Room
March 13(a)	Lakewood Library Meeting Room
April 10	Lakewood Library Meeting Room
May 8	Lakewood Library Meeting Room
June 12	Lakewood Library Meeting Room
July 10	Lakewood Library Meeting Room
August 14	Lakewood Library Meeting Room
September 11	Lakewood Library Meeting Room
October 9	Lakewood Library Meeting Room
November 13	Lakewood Library Meeting Room

<u>LIBRARY BOARD MEETINGS</u>	
<u>5:30 PM</u>	
<u>Date</u>	<u>Location</u>
January 16	Lakewood Library Meeting Room
February 20	Lakewood Library Meeting Room
March 20	Lakewood Library Meeting Room
April 17	Lakewood Library Meeting Room
May 15	Lakewood Library Meeting Room
June 18 (b)	Lakewood Library Meeting Room
July 17	Lakewood Library Meeting Room
August 21	Lakewood Library Meeting Room
September 18	Lakewood Library Meeting Room
October 16	Lakewood Library Meeting Room
November 20	Lakewood Library Meeting Room
December 11	Board Meeting Lakewood Library Meeting Room

^(a)**Purim (work should be avoided)**

^(b)**June Board Meeting has been adjusted to Wednesday; June 18 due to the June 19 Juneteenth Holiday**

Arvada Library - 7525 West 57 th Avenue, Arvada	Belmar Library - 555 S. Allison Parkway, Lakewood
Columbine Library - 7706 West Bowles Avenue, Littleton	Edgewater Library - 1800 Harlan Street, Edgewater (Note: Edgewater Library does not have a meeting room. A meeting may be scheduled in the Edgewater Civic Center if a room is available for a Board meeting).
Evergreen Library - 5000 Highway 73, Evergreen	Golden Library - 1019 10 th Street, Golden
Lakewood Library - 10200 W. 20 th Avenue, Lakewood	Standley Lake - 8485 Kipling Street, Arvada