

**Minutes of the Special Meeting of the  
JEFFERSON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
July 2, 2018**

**CALL TO ORDER – REGULAR MEETING**

The special meeting of the Jefferson County Public Library Board of Trustees was held in the Library Administration meeting room on July 2, 2018. Library Board of Trustees Chair, Julia Hill-Nichols called the meeting to order at 8:00 am. Other Trustees present: Kim Johnson (Secretary), Pam Anderson, John Bodnar, Deborah Deal and Brian DeLaet.

Trustees not present: Charles Naumer.

Guests: None.

**Staff present:** Donna Walker, Director of Public Services; Sandie Coutts, Director of Employee Relations & Development; Julianne Rist, Director of Public Services; Barbara Long, Interim Director of Finance and Budget; Steve Chestnut, Director of Facilities and Construction Projects; and Amber Fisher, Executive Assistant, Office of the Executive Director.

**APPROVAL OF AGENDA**

**MOTION:** Brian DeLaet moved that the Library Board of Trustees approve the agenda as presented. Seconded by Deborah Deal the motion passed by unanimous vote of all Trustees present.

**Executive Director Recruitment**

Julia Hill-Nichols, Chair, addressed the Board and announced that Donna Walker has accepted the offer to become the new Executive Director effective no later than September 1, 2018 at a starting annual salary of \$133,000. The Chair expressed appreciation to the Board for the extra time they committed to the recruitment process and acknowledged the excellent services provided by Bradbury Miller Associates. The Chair also expressed appreciation to Sandie Coutts, Director of Employee Relations and Development for her assistance throughout the recruitment efforts.

The Chair noted that the entire Board is excited to begin working with Donna and see what the years ahead will bring

Ms. Walker noted that she is humbled to be selected and excited about the path ahead and the opportunity to take JCPL to the next level with the great staff, great Board and a community that truly values the Library.

### **BOARD SCHEDULE – NEXT MEETINGS**

- July 12 – Study Session – CANCELLED – Administration Conference Room
- July 19 – Board Meeting – 5:30 pm – Golden Library Meeting Room
- August 9 – Study Session – 5:30 pm – Administration Conference Room
- August 16 – Board Meeting – 5:30 pm – Standley Lake Library Meeting Room
- September 13 – BCC & BOT Quarterly Meeting – 11:30 – BCC Board Room
- September 13 – Study Session – 5:30 pm - Administration Conference Room
- September 20 – Board Meeting – 5:30 pm – Belmar Library Meeting Room

### **ADJOURNMENT**

The Special Board meeting was adjourned at 8:05 a.m.

A handwritten signature in cursive script, appearing to read "Kimberly D. Johnson".

Kim Johnson, Secretary