

Overdrive E-Book Basics (including Adobe Digital Editions, public domain eBooks, and transferring to a Sony or Nook eReader)

What is an eBook?

An eBook is a digital book that can be downloaded and read on a computer or portable device. eBooks come in various formats. eBooks can be read on your computer, laptop, or netbook using the Adobe Digital Editions software. They can also be transferred to some portable devices.

What software do I need to get started?

In order to download free eBooks from JCPL's Overdrive service, you'll need the **Adobe Digital Editions** software.

Part One: Download Adobe Digital Editions

1. Navigate to the library's Overdrive page (www.jefferson.lib.overdrive.com) and click on **Adobe Digital Editions**.

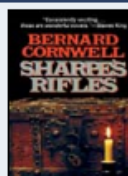
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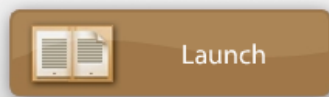
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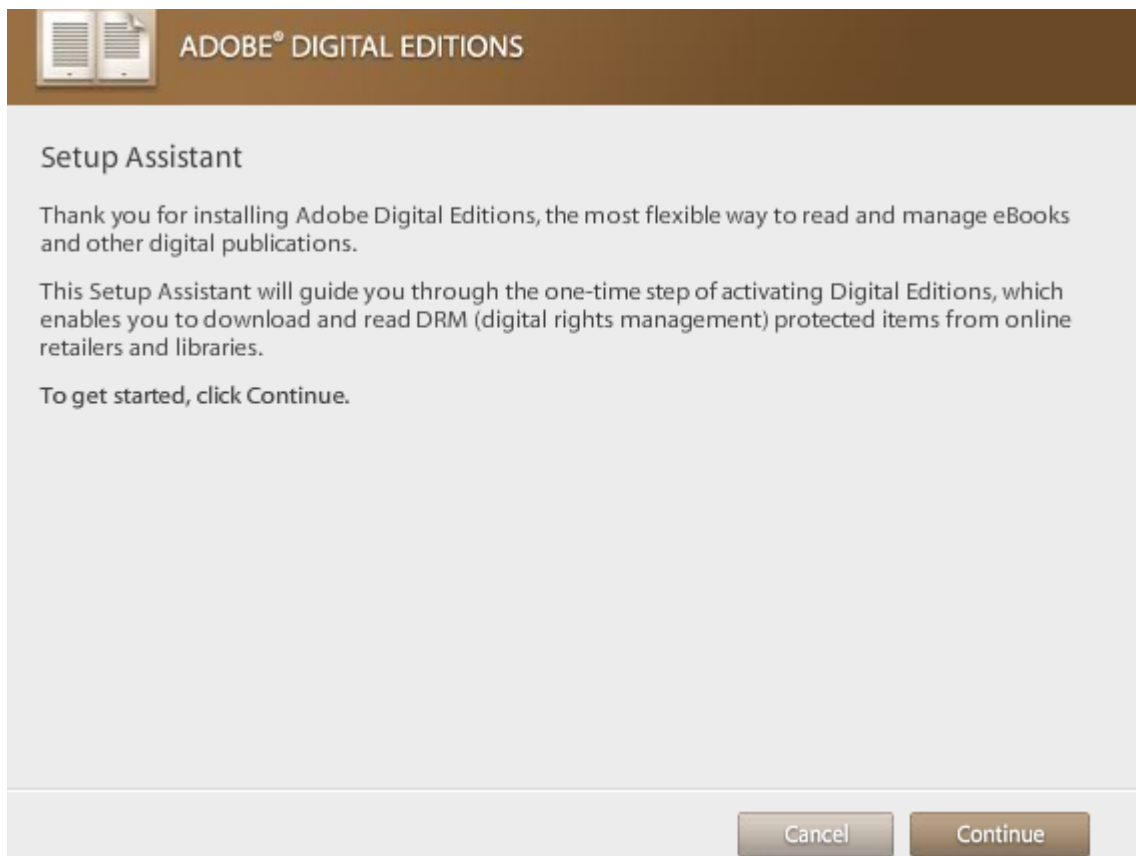
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3. Follow the downloading and installation process by clicking “next” and “install” buttons.

4. The following screen will appear:



5. Click 'Continue', to get this screen:



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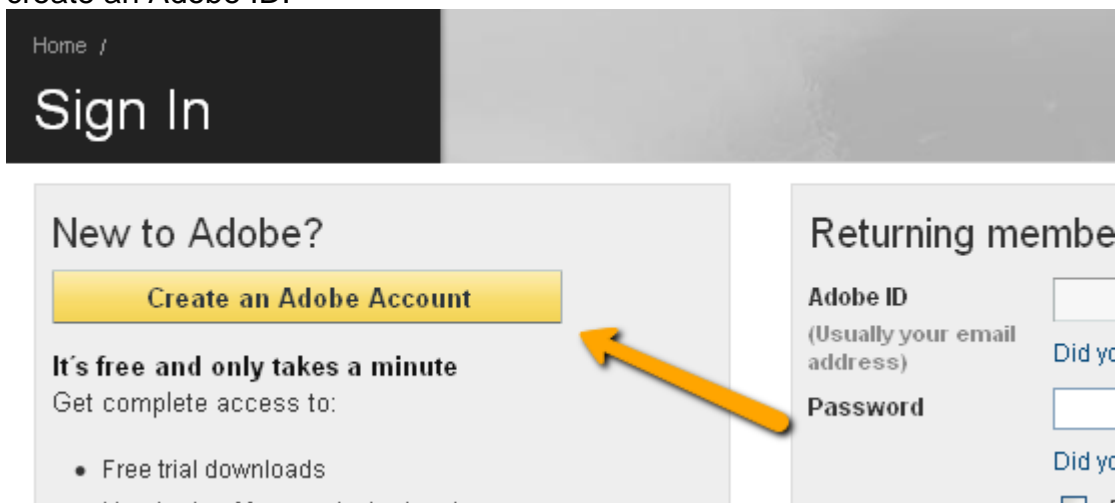
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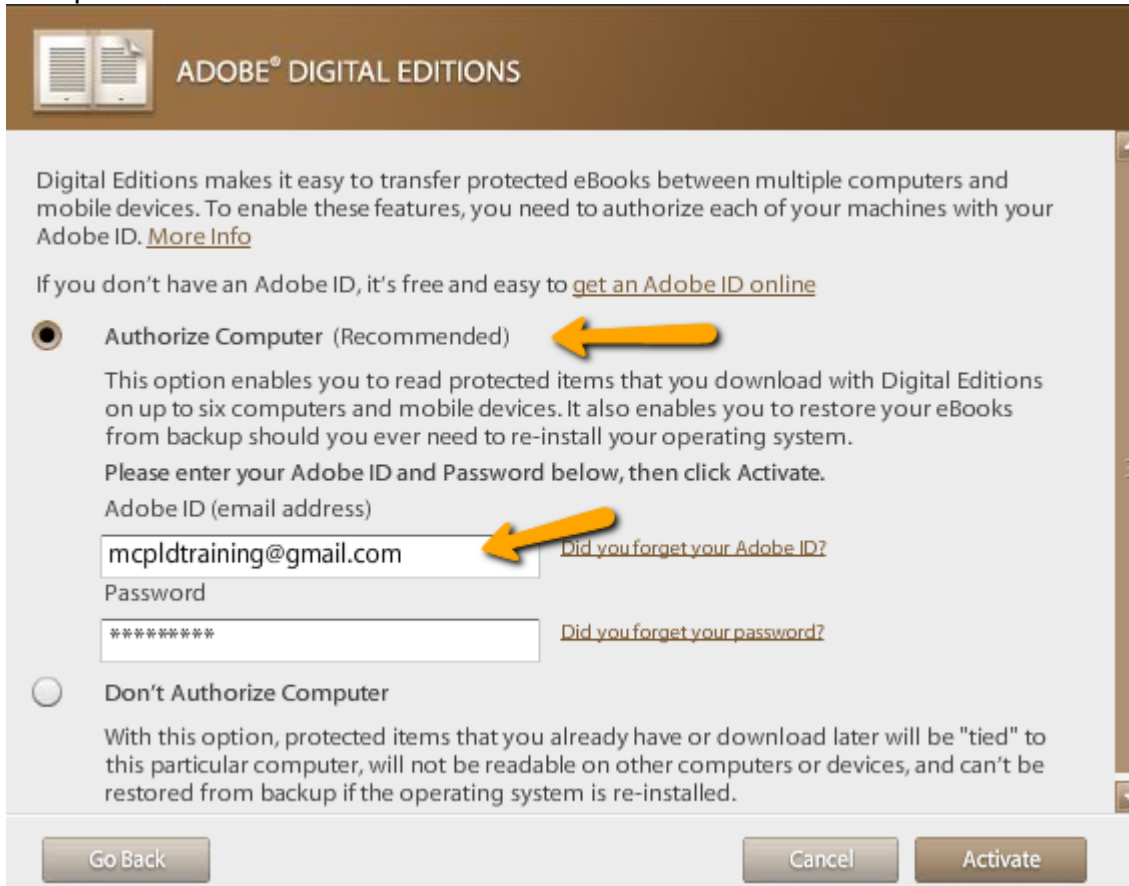
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Part Two: Find and Download an eBook from OverDrive

1. Return to the library's OverDrive page (www.jefferson.lib.overdrive.com). You can browse or search by genre or format or use the search box at the top of the page.



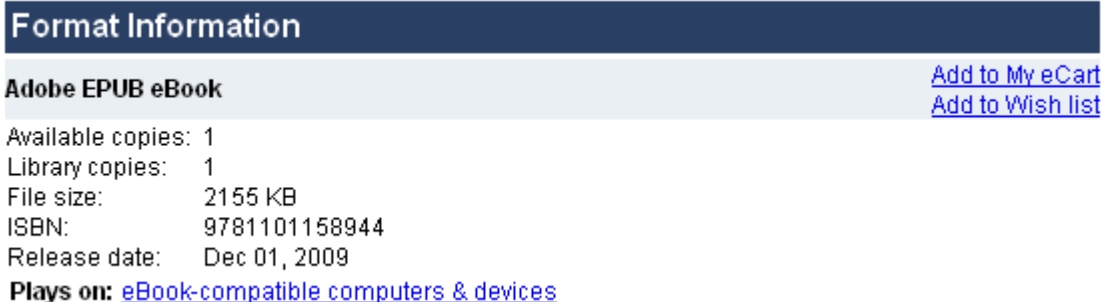
The screenshot shows the Jefferson County Public Library website. At the top, there is a navigation bar with links for "Find Library Books and More", "My Library Account", "Research Tools", "Kids and Teens", "Locations, Events and Schedules", and "Library and Community Info". Below this is a search box with a "Go" button and a dropdown menu set to "All". There are also links for "Advanced search..." and "Only show titles with available copies".

The main content area features a "Downloadable Media Center" banner with the text "Browse Collection", "Check Out with your library card", and "Download...enjoy on your computer or your compatible device". Below the banner is a note: "Please note that these titles may be checked out by anyone with a valid Jefferson County Public Library card, but can only be downloaded on a computer or PDA that is outside the library."

Underneath, there is a "New eBooks" section with two featured titles: "The Vengeful Dead" by J. N. Duncan and "The Third Bear" by Jeff VanderMeer. Each title has a book cover image and a brief description. There is also a "More New eBooks" link.

At the bottom of the screenshot, there is a "New MP3 Audiobooks! (Mac & Windows)" section with two titles: "You Know When the Men Are Gone" by Sinhan Fallnn and "The Art of Letting Go" by Richard Rohr, OFM.

2. Find a title and click on **Add to My eCart**. (Note: if instead of 'Add...' it says, "Place a Hold," that means the title is checked out, but you can request to be notified when it's available for download.)



The screenshot shows the "Format Information" section for an eBook. The title is "Adobe EPUB eBook". There are two links: "Add to My eCart" and "Add to Wish list".

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3. On the next two pages select **proceed to checkout**, log into your library account, and then click **confirm checkout**.

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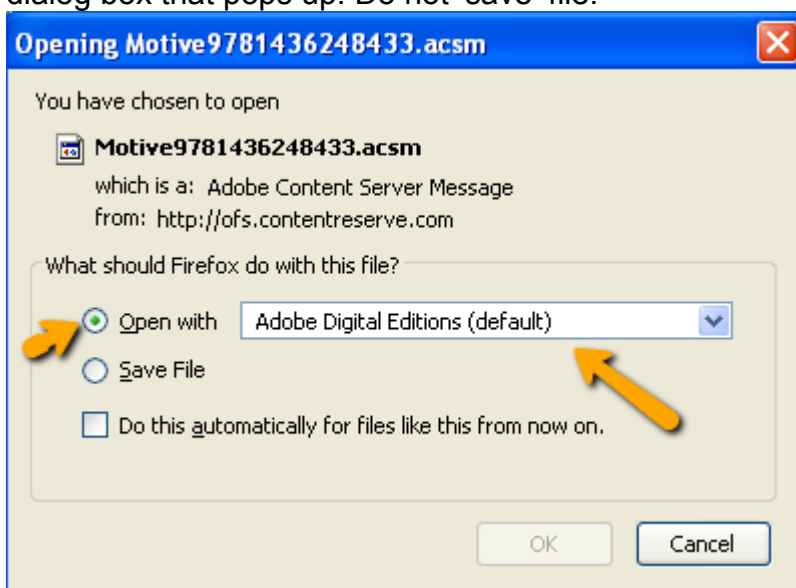
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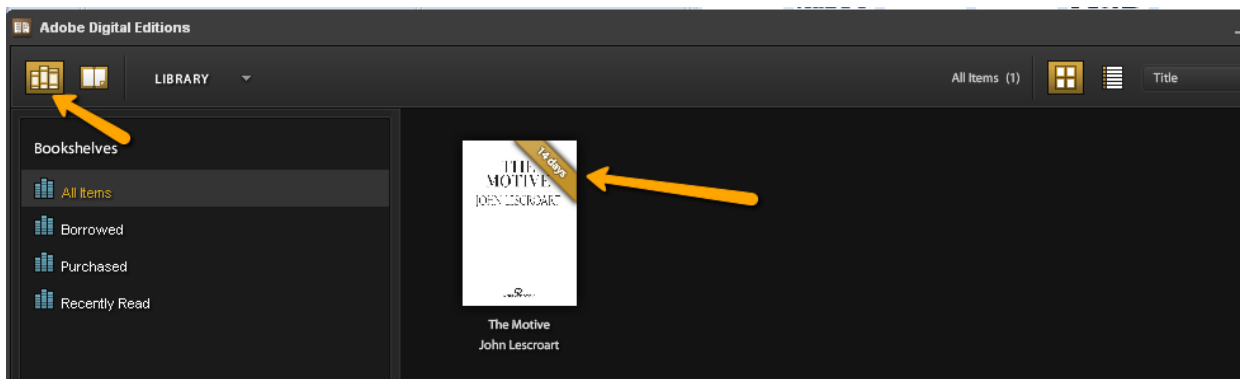
4. Download the item. Select **'open with'** and **'Adobe Digital Editions'** on the dialog box that pops up. Do not **'save'** file.



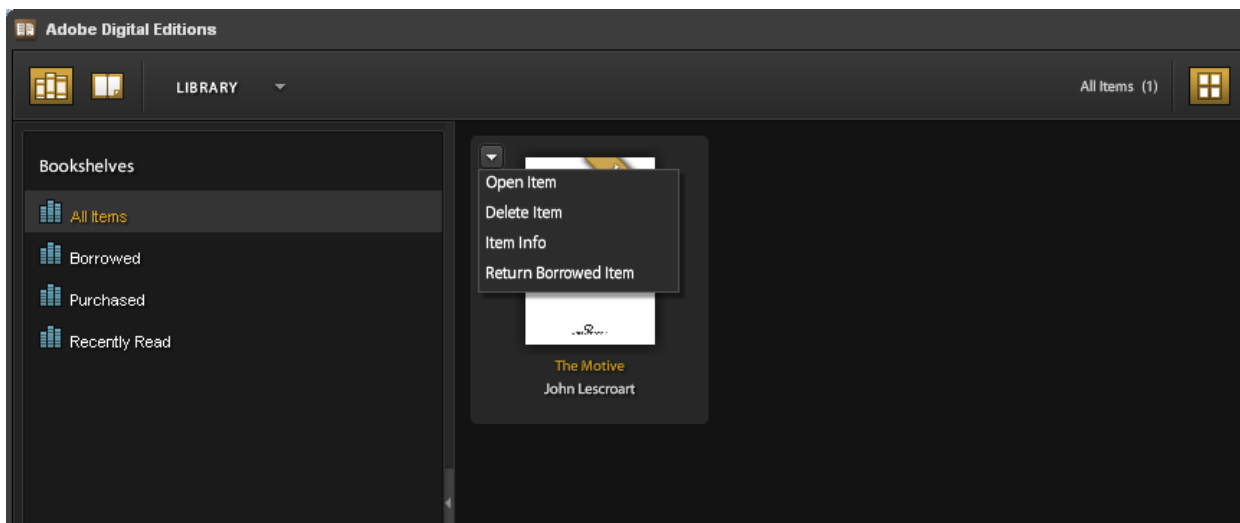
5. Adobe Digital Editions will open and your book will appear in the library.

Part 3: Using Adobe Digital Editions

1. This is the “Library View” of Adobe Digital Editions. All eBooks in your personal library can be viewed and sorted from this screen.



2. To open a book for reading on your computer, activate the drop down menu next to the book you want to open by clicking the “Item Options” button, indicated by the orange arrow. (You can also open a book by selecting the cover and then double clicking on it.) Select “Open Item” from the “Item Options” menu.



3. To return an item early so you may check out another, hover your mouse over the book in Adobe Digital Editions (as shown above). Select “Return Borrowed Item” from the “Item Options” menu. (Note: A borrowed book will automatically be returned once the time limit is reached. The banner on the right-hand corner of a borrowed book’s cover indicates how many days you have left until the book will be automatically returned.)

Part Four: Downloading Public Domain eBooks from Overdrive

In addition to OverDrive titles, you can also download free public domain eBooks from the OverDrive interface.

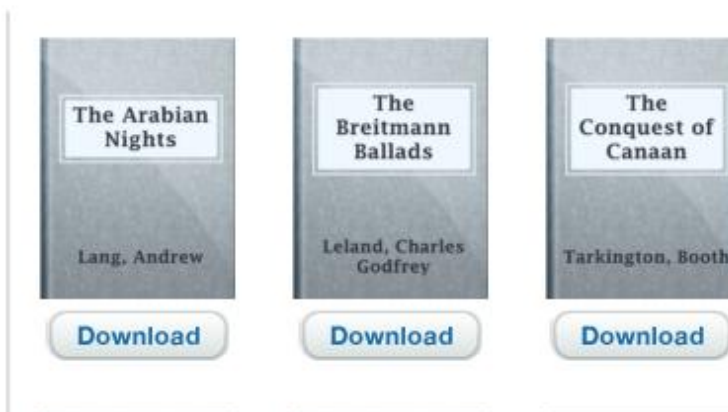
1. From the main OverDrive window, (www.jefferson.lib.overdrive.com) scroll down the page and click on the image indicated below.



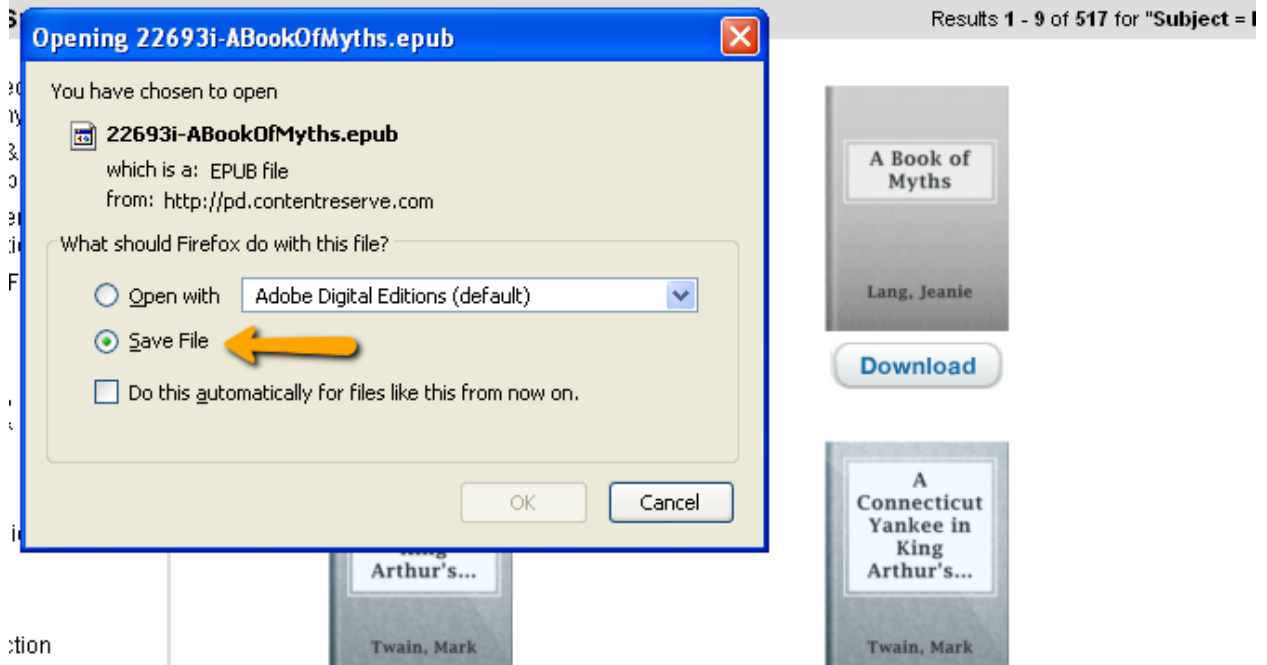
2. Browse subjects or search, find a book and then click the 'download' link.

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- Biography & Autobiography
- Classic Literature & Literary Criticism
- Cooking & Food
- Drama
- Essays
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4. When the dialog box comes up, select a location to save the file to. (*Note: unlike with OverDrive eBooks, you don't want to 'open with' Adobe Digital Editions for these eBooks. You can, however, import them into ADE to transfer to your device. See next section.*)



To add a public domain EPUB to the Adobe Digital Editions Library:

1. Open Adobe Digital Editions.
2. Click the Library icon in the upper left corner. The Library is displayed.
3. Click the word 'Library' in the upper left corner.
4. Select 'Add Item to Library'. The 'Select items to add to library' dialog box is displayed.
5. Navigate to location to which you saved the eBook.
6. Select the eBook. The eBook is added to the Adobe Digital Editions Library.

Note: Because these e-books are DRM-free, they can be viewed on a wider range of devices.

Part Five: Transferring OverDrive eBooks to the Sony and Nook eReaders

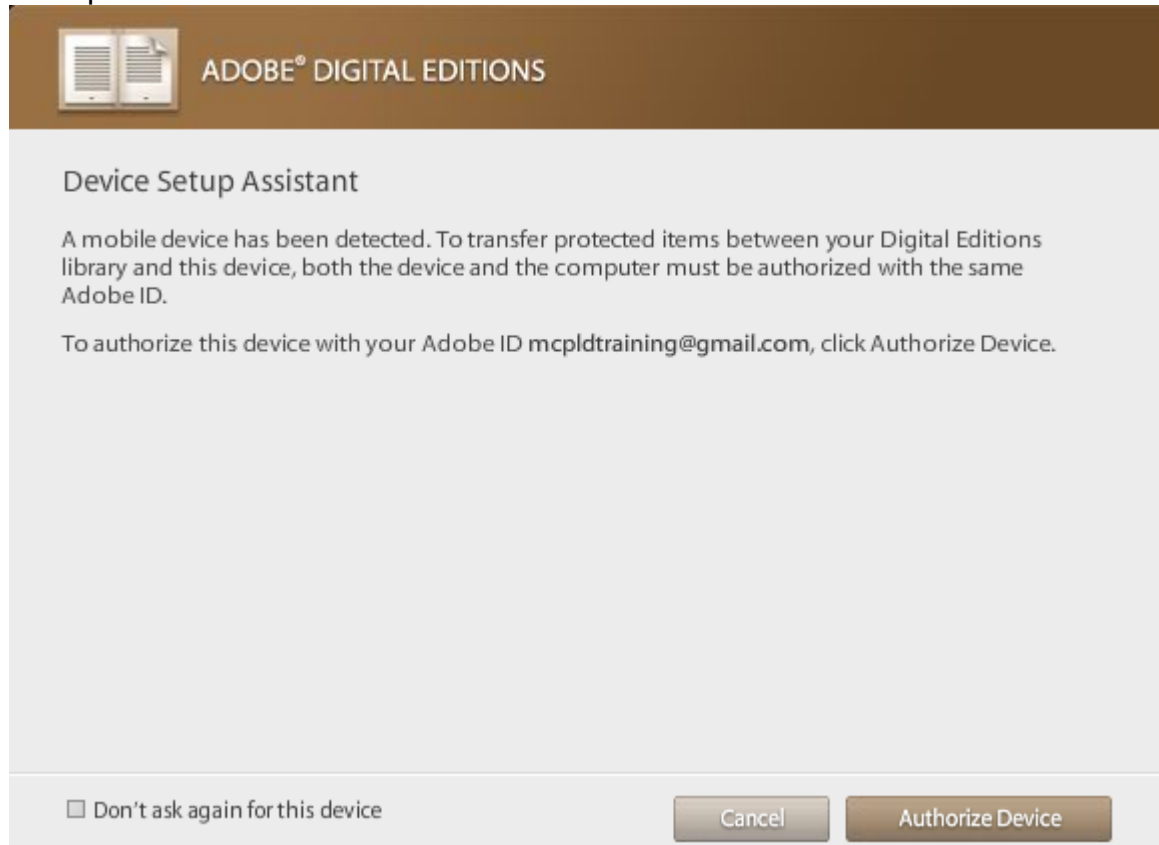
Sony Specific instructions

Before you begin:

1. Verify your Sony Reader has v1.1 or higher firmware installed.
2. Install Sony eBook Library software from <http://ebookstore.sony.com/download/>
3. **Very important:** While unplugged, turn on your Sony Reader. Let it boot up.

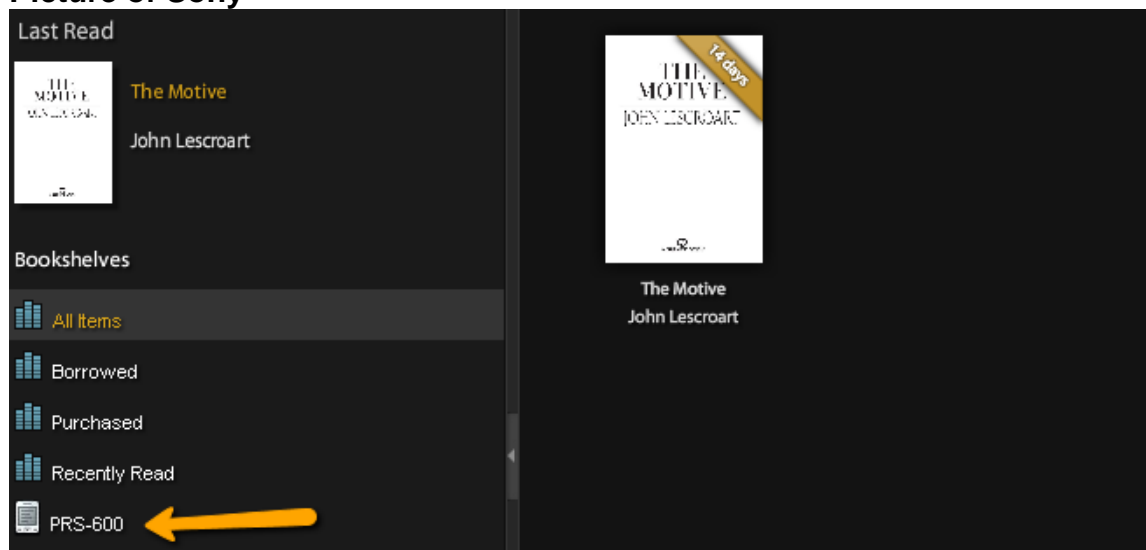
For Sonys and Nooks

4. Plug your eReader into your computer. Wait until the computer sees it.
5. Open up Adobe Digital Editions.
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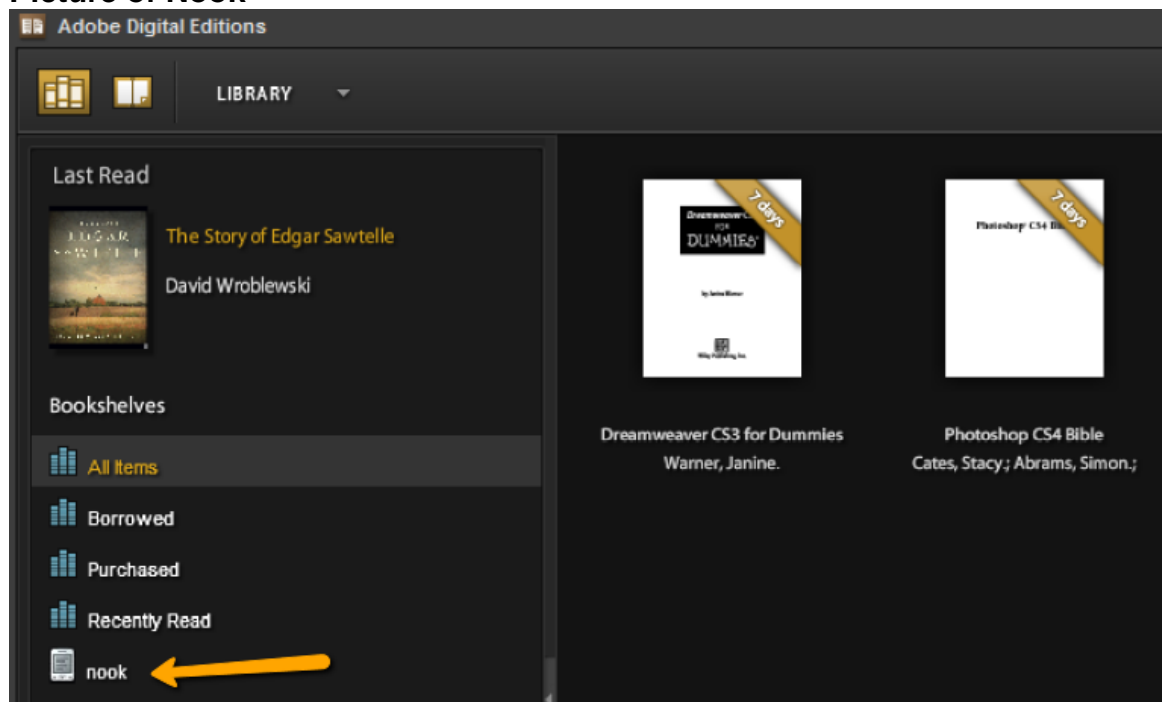


7. Once your device is authorized, you should see it in the Adobe Digital Editions screen, on the left under Bookshelves. Make sure you are looking at "Library View" (by clicking the icon of three books in the upper left corner of the screen). Your eReader should appear at the bottom of the list.

Picture of Sony



Picture of Nook



8. To transfer your eBook to your eReader, click on your previously downloaded eBooks (see Part Two of this guide) and drag them to the eReader icon. The book will transfer.
9. Disconnect your Reader & unplug.

Sony

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