

## Jefferson County Public Library Board of Trustees Board Committee Principles Governance Policy 4.6

Board committees, when used, have one essential role —to strengthen and support the work of the Library Board as a whole. Board committees are not to interfere with delegation from the Library Board to the Executive Director, or from the Executive Director to other staff.

Accordingly:

1. Board committees are to help the Library Board do its job, not to help, advise or exercise authority over staff.
2. Board committees most commonly assist the Library Board by undertaking activities not delegated to the Executive Director, by preparing policy alternatives and implications for Library Board deliberation, or by performing specific monitoring functions. Board committees will normally not have direct involvement with current staff operations.
3. Board committees may not speak or act for the Library Board except when formally given such authority for specific and/or time-limited purposes. The Library Board will carefully state its expectations and committee authority (in the “Board Committee Structure” policy) in order not to conflict with authority delegated to the Executive Director.
4. This policy applies to any group formed by Library Board action, whether or not it is called a committee and regardless of whether the group includes Library Board members. It does not apply to committees formed under the authority of the Executive Director.

### Document Review Dates

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